

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, SEPTEMBER 20, 2021**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL AUDITORIUM
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

MINUTES

I. CALL TO ORDER: Jill Critchley Weber, President at 7:32 PM

II. OPEN PUBLIC MEETING STATEMENT: In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Present: Ann Ciccarelli, Michelle Clark, Chris Delsandro, Lata Kenney, Bradley Smith and Jill Critchley Weber

Absent: Sal Arnuk, Matthew Gilfillan and Michael Ryan

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Emily Sortino, Assistant Superintendent of Student Support Services, Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Ms. Beth Grant, Human Resources Manager; and 12 members of the public and press.

IV. PLEDGE OF ALLEGIANCE – Jill Critchley Weber led the assembly in the Pledge of Allegiance.

V. BOARD PRESIDENT’S COMMENTS – Jill Critchley Weber did not make comments at this time.

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT’S REPORT

- Update on Opening of Schools

Dr. Michael LaSusa reported that the schools are open and are now in the 4th week of instruction. Students and teachers are doing a great job and appear to have no issue wearing masks.

Also noted that there is a staffing shortage effective the district.

Stated that the bus driver shortage has impacted First Student and a few bus routes have been skipped and other operate late. First Student is doing its best to recruit more drivers.

The food service is short staffed and doing its best to hire for staff and it is feeding all the students on a timely basis.

There have been a few Back to School Nights that have went well.

- Update on Student Wellness Initiatives

Karen Leister and Lisa Lattarulo present the Status Check on Student Well Being.

Karen Leister and Lisa Lattarulo responded to questions from the Board.

Dr. LaSusa thanked Karen Leister and Lisa Lattarulo for all their efforts in these positions since the positions were created in November 2019.

B. BUSINESS ADMINISTRATOR'S REPORT

- Construction Update

Peter Daquila reported that the WAS roof work will be finished by 9/24. The mason work on the CMS roof around the gym is completed. When the contractor receives the insulation a potential construction schedule for weekend work can be developed. It is possible that the project will be postponed until June 2022. At CHS the Media Center roof has been completed. Work continues on the administration roof. The contractor is working weekends to complete the remaining sections of the roof project.

Peter Daquila responded to questions from Ms. Weber regarding scheduling of the roof work.

VII. COMMITTEE REPORTS

- A. Personnel** (A. Ciccarelli): Michelle Clark reported that the committee met on 9/8 and discussed the opening of school and all staffing. They discussed staff and student vaccinations. They discussed the transition of students coming back to school. The next meeting will be 10/6.
- B. Curriculum** (L. Kenney): The committee met on 9/8 and reviewed Summer programs. They discussed transition programs for the new 6th and 9th graders. Also discussed State mandated testing and teacher evaluations. They reviewed comments and goals of classes that a former student spoke about at the August meeting.
- C. Finance/Facilities** (M. Gilfillan): Chris Delsandro reported that the committee met on 9/15 and discussed potential referendum projects, transportation, food services and decided to cover the cost for a towing fee of \$250.00 due to the flood. Discussed the potential of the district purchasing buses but getting drivers is a major issue. .
Dr. LaSusa added that the ARP-ESSER funding will be \$1.2 million. There are specific spending categories in order to receive the funding.
- D. Policy and Planning** (M. Ryan): Chris Delsandro reported that the committee met on 9/15 and discussed the school year and compliance to everyone wearing masks. They discussed the vaccination rate and testing for non-vaccinated staff will begin on 9/28. Also discussed policies that

are up for 1st reading and the 1 policy being abolished on the agenda. The transgender policy will need to be updated and will be discussed at the next committee meeting.

Liaisons

Chatham Borough (A. Ciccarelli): Nothing to report.

Chatham Township (M. Clark): Nothing to report.

Chatham Athletic Boosters (A. Ciccarelli/J. Weber): Nothing to report.

Chatham Performing Arts Boosters (J. Weber): Nothing to report.

Chatham Education Foundation (L. Kenney): Lata Kenney reported that 2021/2022 CEF has awarded grants exceeding \$60,000 at this point and hopes to award at least another \$40,000 this year. They continue to work on the endowment. Due to COVID all fund raising remains online. Ms. Kenney thanked everyone that has donated.

Chatham Recreation (M. Gilfillan): Nothing to report.

PTO District Cabinet (A. Ciccarelli): Nothing to report.

VIII. MINUTES

Motion by Trustee: Jill Critchley Weber, seconded by: Ann Ciccarelli, Roll call vote 5-0-1
Bradley Smith Abstained.

Approval: Minutes

RESOLVED: That the Board of Education approves the minutes from the following meetings:

- August 23, 2021 - Public and Executive Sessions

IX. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

- Jill Critchley Weber: Noted that she received an email asking why the board did not comment at the August 23rd meeting after the individual's comment comparing COVID to the Holocaust. She stated that every resident has the 1st amendment right to state their opinion. The board will not comment on the validity of a persons' comment.
- Ameer Reali – SEPAG: Announced the SEPAG event on October 5th at 7:30 PM in the CHS Auditorium hosting Dr. Emily Sortino, Assistant Superintendent of Special Services which will be a "Meet and Greet and a Questions & Answers Session".
- Cheryl Whitney – Grants Chairman of CEF: Present a check in the amount of \$31,524.06 for the Reimagining Geometry Grant which will benefit every 6th grade student. This is the 3rd math grant since 2019 to enhance learning for the CHS and CMS students. The grants have helped to make math fun. Thanks to all the CEF donors for making the grants possible.

- Bill Heap – Chatham Borough: The Jaycees will have the annual race this Saturday in Conjunction with the “Fishawack” event”. Tee shirts will be available. The Senior Center will have a Keg Party at the Gazebo in the afternoon. Please join the fun.
Commented on the shortage of sleep which has been an issue for many years. Requests to the parents to restrict access to social programs for their children.
- Ameer Reali: Excited to hear the changes being make to math. Requests that the elementary math be looked at to help all students.

X. ACTION ITEMS

A. PERSONNEL

Agenda items A.1 to A.21, Addendum items 3, 7, 8, 10 and 19. Motion by Trustee: Ann Ciccarelli, seconded by Trustee: Michelle Clark,
Roll call vote: 6-0-0

1. (0038-21/22) *Acceptance: Resignation*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date	Notes
Zigon, Wendy	MAS/Paraprofessional	09/07/2021	
Pourmanouchehri, Alireza	LAF/Paraprofessional	09/13/2021	

2. (0039-21/22) *Rescind: Contracts - 2021/2022 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds the contracts for the following individuals for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column	Step	FTE	Salary	Effective Date	Termination Date	Notes
Vega, Alexander	Paraprofessional	CMS	N/A	N/A	N/A	\$19.22 / hourly + \$600	08/24/2021	06/30/2022	Supersedes action on 06/21/2021
Maxwell, Laura	Paraprofessional	CHS	N/A	N/A	N/A	\$19.22 / hourly + \$600	08/24/2021	06/30/2022	Supersedes action on 06/21/2021
Goldsmith, Debbie	Paraprofessional	MAS	N/A	N/A	N/A	\$19.22 / hourly + \$600	08/24/2021	06/30/2022	Supersedes action on 08/23/2021
Castellano, Annemarie	Paraprofessional	CHS	N/A	N/A	N/A	\$19.22 / hourly + \$600	08/24/2021	06/30/2022	Supersedes action on 08/23/2021

3. (0040-21/22) *Amendment: Contracts - 2021/2022 School Year - Addendum*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contracts for the following individuals for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column	Step	FTE	Salary	Longevity	Total Salary
Weiner, Cindy	School Counselor	LAF	MA/15	18	1.0	\$105,225.00	\$1,700	\$106,925
Supersedes action on 04/26/2021 to include longevity & amend total salary - 08/24/2021 to 06/30/2022								
Hreha, Eric	Teacher of Art	CHS	MA30	16	1.0	\$95,995.00	\$1,700	\$97,695
Supersedes action on 04/26/2021 to include longevity & amend total salary - 08/24/2021 to 06/30/2022								
Wood, Laura	Paraprofessional	WAS	N/A	N/A	N/A	\$19.22 / hourly + \$600		N/A
Supersedes action on 08/23/2021 to include the additional \$600 of pay - 08/24/2021 to 06/30/2022								
Chazen, Kathryn	Paraprofessional	MAS	N/A	N/A	N/A	\$19.22 / hourly		N/A
Supersedes action on 08/23/2021 to amend salary - 08/24/2021 to 06/30/2022								
Nardi, Gianna	Paraprofessional	CHS	N/A	N/A	N/A	\$19.22 / hourly + \$600		N/A
Supersedes action on 08/23/2021 to include the additional \$600 of pay - 08/24/2021 to 06/30/2022								
James, Renae	Paraprofessional	CHS	N/A	N/A	N/A	\$19.22 / hourly + \$600		
Supersedes action on 07/12/2021 to include the additional \$600 of pay - 08/24/2021 to 06/30/2022								
Andric, Diana	Paraprofessional	CHS	N/A	N/A	N/A	\$19.22 / hourly + \$600		
Supersedes action on 07/12/2021 to include the additional \$600 of pay - 08/24/2021 to 06/30/2022								
Scales, Julie	Paraprofessional	WAS	N/A	N/A	N/A	\$19.22 / hourly		
Supersedes action on 08/23/2021 to amend salary - 08/24/2021 to 06/30/2022								
Zeigler Andrew	Paraprofessional	CHS	CHS	N/A	N/A	\$19.22 / hourly + \$600		
Supersedes action on 08/23/2021 to include the additional \$600 of pay - 08/24/2021 to 06/30/2022								

Addendum

Name	Position	Location	Column	Step	FTE	Salary	Longevity	Total Salary
Wang, Elizabeth	Teacher of Math	CHS	BA	8	1.0	\$62,535.00	N/A	\$62,535.00
Supersedes action on 04/26/2021 to amend step and salary - 08/24/2021 to 06/30/2022								
Erb, Brian	Teacher of Special Education	CHS	MA30	18	.05	\$54,330.00	N/A	\$54,330.00
Supersedes action on 04/26/2021 for a voluntary reduction in FTE and salary - 08/24/2021 to 06/30/2022								

4. (0041-21/22) Approval: Contracts - 2021/2022 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for the following individuals for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column	Step	FTE	Salary	Effective Date	Termination Date	Notes
Clark, Lenora	Paraprofessional	CMS	N/A	N/A	N/A	\$19.22/hr	08/30/2021	06/30/2022	
Parnell Zigler, Shatasia	Paraprofessional	CMS	N/A	N/A	N/A	\$19.22/hr + \$600	08/30/2021	06/30/2022	
Galenas, Anthony	Paraprofessional	CHS	N/A	N/A	N/A	\$19.22/hr + \$600	09/08/2021	06/30/2022	

5. (0042-21/22) Amendment: Custodial Contracts - 2021/2022 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the custodial contracts for the following individuals for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column/Step	FTE	Salary	Night Differential	Total Salary	Effective Date	Termination Date
Nadal, Kevin	Custodian	District	IV/3	1.0	\$40,065.00	\$2,000.00	\$42,065.00	07/01/2021	06/30/2022
Supersedes action on 05/17/2021 to amend location.									
Maldonado, Steven	Custodian	District	IV/4	1.0	\$40,565.00	\$2,000.00	\$42,565.00 Prorated \$31,923.72	10/01/2021	06/30/2022
Supersedes action on 08/23/2021 to amend location and start date.									

6. (0043-21/22) Amendment Contracts - Leave Replacement Assignments

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for the following Leave Replacement assignments for the 2021/2022 school year:

Name	Position	Location	Column / Step	FTE	Salary	Effective Date	Termination Date	Notes
Ortman, Amelia	Student Assistance Coordinator	CMS	BA/3	1.0	\$59,185.00 Prorated at \$17,459.53	08/24/2021	11/23/2021	Supersedes action on 06/21/2021 to amend prorated salary
McNany, Erin	School Counselor	SBS	BA/3	1.0	\$59,185.00 Prorated at \$33,439.46	08/24/2021	02/14/2022	Supersedes action on 08/23/2021 to amend termination date and salary.

7. (0044-21/22) Approval: Unpaid Absences - **Addendum**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2021/2022 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Policelli, Amy	Teacher of World Language	CMS	1	08/25/2021	N/A	
Forehan-Kelly, Melanie	Paraprofessional	CMS	1	09/15/2021	N/A	
Zipper, Deborah	Paraprofessional	MAS	5	09/13/2021	09/20/2021	
Pourmanouchehri, Aleriza	Paraprofessional	LAF	3	08/30/2021, 08/31/2021 & 09/02/2021	N/A	
Wood, Laura	Paraprofessional	WAS	5	08/30/2021	09/03/2021	

Addendum

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
#2191	Teacher of Special Education	CMS	TBD	10/04/2021	N/A	

8. (0045-21/22) Approval: Use of Accumulated Family Illness Days - **Addendum**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Use of Accumulated Family Illness Days, as listed below:

Employee #	Total Number of Days	Notes
ID# 2151	10	To be used as needed during the 2021/2022 school year
ID# 7802	10	To be used as needed during the 2021/2022 school year

Addendum

Employee #	Total Number of Days	Notes
ID#2191	29	To be used for the period 10/04/2021 – 12/15/2021

9. (0046-21/22) Amendment: Maternity Leaves of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following Maternity Leaves of Absence:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)
	08/24/2021	33	10/15/2021	10/15/2021	01/10/2022	02/14/2022

ID# 8973						
Supersedes action on 04/23/2021 to extend leave and date of return.						
ID# 8006	11/08/2021	38	01/11/2022	01/11/2022	N/A	04/08/2022
Supersedes action from 06/21/2021 to amend start date & sick & accumulated sick days applied.						

10. (0047-21/22) Approval: Maternity Leaves of Absence - **Addendum**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leave of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 7651	01/24/2022	40	03/28/2022	03/28/2022	N/A	08/22/2022	
ID# 7052	01/03/2022	30	02/15/2022	02/15/2022	N/A	05/25/2022	End date subject to change.

Addendum

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 8714	01/03/2022	23	02/04/2022	02/15/2022	N/A	05/02/2022	

11. (0048-21/22) Approval: Extra Class - *Certificated Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an *extra class stipend* for the following staff members, for instruction provided during the 2021/2022 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Zima, Bridget, Special Education	CHS	01/03/2022	06/30/2022	\$6,000	

12. (0049-21/22) Approval: *Athletic Trainer Stipend*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the payment for employees, Michael Colavita and Andre Mendoza, for athletic training services provided during the period July 15 - August 9, 2021, not to exceed \$2,500.00 per trainer.

13. (0050-21/22) Approval: *District Substitutes*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2021/2022 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		Snarr	Kimberly
x	x			Huang	Han
x	x	x		Vorrius	Donna
x	x	x		Tisi	Samantha
x	x	x		Biber	Kathryn
x	x	x		Groh	Daniella
		x	x	Olsen	Kelly
x	x	x		Gascoigne	Courtney
x	x	x		Eigen	Elizabeth

14. (0051-21/22) Approval: Board Meeting Audio/Video Services

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following individuals to provide audio and video services for public meetings of the Board of Education for the 2021/2022 school year as follows:

Ryan McWalters: \$125 per meeting, not to exceed \$2,750.00

Nicholas VonHagel: \$100 per meeting, not to exceed \$2,200.00

Student Camera Operators: \$11.50 hourly, not to exceed \$1,000.00

15. (0052-21/22) Approval: District Videographer

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the appointment of Patrick Clark, Teacher of Technology, as District Videographer for the 2021/2022 school year at an annual stipend amount of \$10,000.00.

16. (0053-21/22) Approval: Miscellaneous Audio/Visual Production Services

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the rate of \$50.00 hourly for projects requiring audio and/or visual services, not to exceed \$4,000.00 for the 2021/2022 school year.

17. (0054-21/22) Amendment - Mentoring

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends *Mentoring* for the 2021/2022 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate
Leyden, Kaitlin	Gallagher, Katelyn	CHS	CEAS	30	\$550.00
Hennelly, Michelle	Coleman, Ashlee	CHS	CEAS	30	\$550.00
Supersedes action on 08/23/2021 to include mentor.					
Cicarelli, Nicholas	Dupree-Walker, Jakarhi	CMS	CEAS	10	\$183.30
Supersedes action on 08/23/2021 to include mentor and adjust weeks.					

18. (0055-21/22) Rescind: Contract - Extra Curricular Stipend 2021/2022

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds the contract for an Extra Duty Stipend, for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Irene, Alexis	Musical Production Choreographer	0.25	\$2,513.75

19. (0056-21/22) Approval: Contract - Extra Curricular Stipend 2021/2022 - Addendum

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for Extra Duty Stipends, for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA): (*Attachment A.19*)

20. (0057-21/22) Approval: Summer Paraprofessional Services

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Marisa Maurer, to provide paraprofessional services for district student #7265766056 not to exceed the amount of \$28.83.

21. (0058-21/22) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employee and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
August*	2-5	2021	Dagmar	Cordano	Math Teacher	Drew University	AP Calculus Workshop	Madison NJ	\$775
October	19-20	2021	Kristen	Crawford	Supervisor of Science	NJSC	Annual Science Convention	Princeton	\$300
October	20	2021	Joseph	Gaba	Science Teacher	NJSC	Annual Science Convention	Princeton	\$201
October	20	2021	Justin	Perinotti	Science Teacher	NJSC	Annual Science Convention	Princeton	\$205
February	7-8	2022	Karen	Chase	Assistant Superintendent	Teachers College Columbia University	Leadership Institute for School Change	Virtual	\$1,395

**Post Approval*

B. FINANCE/FACILITIES

Agenda items B.1 to B.13, and addendum B.14. Motion by Trustee: Chris Delsandro, seconded by Trustee: Jill Critchley Weber,
 Roll call vote: 6-0-0

Chris Delsandro and Jill Weber both thanked the donor for the B.9 Cyber Grant and B.14 CEF donations.

1. (0054-21/22) Approval: Payments - Bills List & Payroll

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Total
Bill List - 09/02/2021	\$510,852.51
Bill List - 09/20/ 2021	\$1,673,537.29
Payroll - August 13, 2021	\$554,051.12
Payroll -August 30, 2021	\$457,037.19
Total	\$3,195,478.11

2. (0055-21/22) Approval: Monthly Report of County Transfers - Preliminary July 2021

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for Preliminary July 2021. (Attachment B-2)

3. (0056-21/22) Approval: Report of the Board Secretary - Preliminary July 2021

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for Preliminary July 2021. (Attachment B-3)

4. (0057-21/22) Approval: Report of the Board Treasurer - Preliminary July 2021

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for Preliminary July 2021. (Attachment B-4)

5. (0058-21/22) Approval: Finance Certification - Preliminary July 2021

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary’s and Treasurer’s monthly financial reports for Preliminary July 2021 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

6. (0059-21/22) Approval: Architectural Services: Parette Somjen Architects – Department of Education Filing - Chatham High School Nurse’s Office

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contract with Parette Somjen Architects of Rockaway, NJ to submit all necessary plans and paperwork to the Department of Education concerning the Chatham High School Nurse’s Office Project to serve as an application to the Office of School Facilities and to amend the District’s Long Range Facility Plan for the project.

7. (0060-21/22) Approval: Submission & Acceptance of Funds from the Amended Elementary & Secondary Education Act Grant (ESEA) Funds Application

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the submission and the acceptance of funds from the Amended 2020/2021 ESEA Grant Funds Application with the following amounts:

- Title II-A \$ 37,593.00
- Title III \$ 4,819.00
- Title III Immigrant \$ 374.00

The application was amended to include carryover funds. The ESEA Title II-A amount includes \$1,680.00 of Non-Public Funds. The district’s spending amount for ESEA Title II-A is \$ 35,913.00.

The School District of the Chathams will participate in a consortium for \$4,819.00 of Title III funds with the Westfield Board of Education.

8. (0061-21/22) Approval: Comprehensive Maintenance Plan and M-1

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Comprehensive Maintenance Plan and Form M-1 for fiscal years 2021/2022 and 2022/2023. (Reports are on file in the Business Office.)

9. (0062-21/22) Acceptance: Donation - CyberGrants, LLC on behalf of CAF America

RESOLVED: Upon recommendation of the Superintendent and as approved by the CMS Principal, the Board of Education approves the donation from CyberGrants, LLC on behalf of CAF America in the amount of \$242.57. The direct donor is Mr. Eric Kang, a CMS parent.

10. (0063-21/22) Approval: ESY & Regular Year Out-of-District Students

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2021/2022 Extended School Year (ESY) and Regular School Year for out-of-district placements for the special education students as listed below:

Primary Location	State ID	ESY 2021	Regular Tuition 2021/2022	1:1 Aide	Total Tuition 2021/2022
Morristown High School	3697979311		\$59,719.00		\$59,719.00
Garden Academy	9176375741		\$88,652.00		\$88,652.00

11. (0064-21/22) Approval: Telehealth 2020/2021

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following staff members to provide telehealth counseling to students after school hours at the rate of \$60.00 per hour not to exceed a total amount of \$50,000.00 for the 2021/2022 school year:

Name	Position
Lisa Kool-Behr	School Counselor
Alyssa Beier	School Psychologist

Katherine Cimei	School Psychologist
Katelyn DeSantis	School Counselor
Elizabeth Gaynor	School Psychologist
Alexis Irene	School Counselor
Lydia MacIntosh-Haye	School Psychologist
Christine Mahoney	Student Assistance Counselor
Alexandra Mandala	Student Assistance Counselor
Jennifer Manger	School Psychologist
Kelly Medvin	School Counselor
Stephanie Montefinese	School Counselor
Kaitlin Sleight	College & Career Counselor
Cindy Weiner	School Counselor
Gail Weinroth	School Counselor

12. (0065-21/22) *Approval: Transportation Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves OmDurman Transit to provide transportation services at the rate of \$347.00/day not to exceed \$62,460.00 for the 2021/2022 School Year.

13. (0066-21/22) *Approval: AAC Evaluation Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Brittany Arrington, SLP, to provide an Augmentative & Alternate Communication evaluation for student #8351245270 not to exceed the amount of \$450.00 for the 2021/2022 school year.

14. (0067-21/22) *Acceptance: Donation – CEF – Reimagining Geometry Grant - Addendum*

RESOLVED: Upon recommended of the Superintendent and as approved by the Assistant Superintendent of Curriculum and Instruction, the Board of Education approves the donation from the CEF for the Reimagining Geometry Grant in the amount of \$32,524.06.

C. CURRICULUM

Agenda items C.1 to C.4. Motion by Trustee: Lata Kenney, seconded by Trustee: Bradley Smith, Roll call vote: 6-0-0

- Michelle Clark: Confirmed that the delayed openings are only at CHS and for certain grade levels. Information will be sent out by CHS shortly.

1. (0018-21/22) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from August 23, 2021 through September 17, 2021.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of August 23, 2021 through September 17, 2021, pursuant to N.J.S.A. 18A:37-1 et seq.

2. (0019-21/22) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's August 23, 2021 Meeting, which encompasses all HIB findings from July 12, 2021 through August 20, 2021.

Nothing to Report

3. (0020-21/22) *Approval: Student Nurse*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following student nurse for the spring, 2022 semester:

Student	University	School	Semester
Kelly Olsen	Fairleigh Dickenson	MAS	Spring, 2022

4. (0021-21/22) *Approval: Delayed Openings - CHS ONLY*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves delayed openings at CHS on the following dates for the administration of the State mandated Start Strong Assessments:

- **Tuesday, October 12**
- **Wednesday, October 13**
- **Thursday, October 14**

D. POLICY

Agenda items D.1 to D.2. Motion by Trustee: Chris Delsandro, seconded by Trustee: Ann Ciccarelli, Roll call vote: 6-0-0

1. (004-21/22) *Approval: First Reading, of Policies and Regulations*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the first reading of the following: (*Attachment D.1*)

- Policy 2422 - Comprehensive Health and Physical Education (Mandatory, Revised)
- Policy 2467 - Surrogate Parents and Resource Family Parents (Mandatory, Revised)
- Policy 5116 - Education of Homeless Children (Recommended)
- Policy/Regulation 7432 Eye Protection (Mandatory, Revised)
- Policy 8420 Emergency and Crisis Situations (Mandatory, Revised)
- Regulation 8420.01 Fire and Fire Drills (Mandatory, Revised)
- Policy 8540 School Nutrition Programs (Mandatory, Revised)
- Policy 6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (Mandatory, New)
- Policy 6115.02 Federal Awards/Funds internal Controls Disclosures (Mandatory, New)
- Policy 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest (Mandatory, New)

2. (005-21/22) Approval: Abolishing of Policies and Regulations

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves abolishing of the following: (*Attachment D.2*)

- Policy 5114 Children Displaced by Domestic Violence

XI. BOARD BUSINESS

- Jill Critchley Weber: Asked Dr. Michael LaSusa when discussions about start times can resume. Milburn moved all start times later for the 2021/2022 school year. Dr. LaSusa will resume the discussions and planning on altering the start times.
- Michelle Clark: Requested that ample time be spent on referendum projects, including surveys and public input.
- Dr. Michael LaSusa: Commented on quarantine due to COVID. Remote instruction is convenient and useful but needs to be limited. It has been determined considering the return to normal and to stabilize classroom learning, remote instruction will only be allowed for students quarantining due to COVID exposure that occurred at school. All other absences including COVID exposure outside of school will be treated as a “regular” absence and will not get remote learning.
- Jill Critchley Weber: Asked if certain lessons can be recorded and available online as a resource to the students.

XII. PUBLIC COMMENTARY

- Bill Heap: Noted that the residents need to behave and be respectful of one another, especially on social media platforms.

XIII. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. A matter rendered confidential by federal or state law;

2. A matter in which release of information would impair the right to receive government funds;
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. A collective bargaining agreement and/or negotiations related to it;
5. A matter involving the purchase, lease, or acquisition of real property with public funds;
6. Protection of public safety and property and/or investigations of possible violations or violations of law;
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. Specific prospective or current employees unless all who could be adversely affected request an open session;
9. Deliberation after a public hearing that could result in a civil penalty or other loss; and be it further **RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. PUBLIC SESSION

XV. ADJOURNMENT

On a motion by Ms. Critchley Weber, seconded by Ms. Ciccarelli, and as approved by unanimous voice vote, the meeting adjourned at 9:30 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Assistant Board Secretary

**The School District of the Chathamans
Simple Board Payment Approval List
for September 2021-22**

Vendor	Check #	Date	Amount
A.M.E.	72389	9/24/2021	660.00
Adafruit Industries LLC	72390	9/24/2021	407.92
Amazon.Com LLC	72391	9/24/2021	1,102.50
Arctic Falls	72392	9/24/2021	32.88
Arthur J. Gallagher Risk Mgmt	72393	9/24/2021	257,670.00
Arthur J. Gallagher Risk Mgmt	72393	9/24/2021	66,098.00
Assetgenie Inc.	72394	9/24/2021	1,069.40
B & H Foto & Electronics Corp.	72395	9/24/2021	3,067.80
B & H Foto & Electronics Corp.	72395	9/24/2021	112.34
B & H Foto & Electronics Corp.	72395	9/24/2021	101.15
Becker's School Supplies	72397	9/24/2021	43.42
Becker's School Supplies	72397	9/24/2021	18.90
Becker's School Supplies	72397	9/24/2021	21.45
Becker's School Supplies	72397	9/24/2021	71.15
Becker's School Supplies	72397	9/24/2021	81.04
Boe Freehold - Freehold Regional High School District	72398	9/24/2021	270.00
Bookssource Inc	72399	9/24/2021	161.88
Bookssource Inc	72399	9/24/2021	52.28
Bookssource Inc	72399	9/24/2021	1,820.74
Bookssource Inc	72399	9/24/2021	953.28
Brown University Choice Program	72400	9/24/2021	48.16
Carolina Biological Supply	72401	9/24/2021	33.05
Carolina Biological Supply	72401	9/24/2021	23.93
Carolina Biological Supply	72401	9/24/2021	539.14
Carolina Biological Supply	72401	9/24/2021	9.06
Cascade School Supplies	72402	9/24/2021	19.12
Cascade School Supplies	72402	9/24/2021	2,221.20
Cascade School Supplies	72402	9/24/2021	399.07
Cascade School Supplies	72402	9/24/2021	185.40
Cascade School Supplies	72402	9/24/2021	306.75
Cascade School Supplies	72402	9/24/2021	80.62
Cascade School Supplies	72402	9/24/2021	77.96
Cascade School Supplies	72402	9/24/2021	109.73
Cascade School Supplies	72402	9/24/2021	98.08
Cascade School Supplies	72402	9/24/2021	92.24
Cascade School Supplies	72402	9/24/2021	54.73
Cascade School Supplies	72402	9/24/2021	23.43
Cascade School Supplies	72402	9/24/2021	63.79
Cascade School Supplies	72402	9/24/2021	94.28
Cascade School Supplies	72402	9/24/2021	98.54
Cascade School Supplies	72402	9/24/2021	66.06
Cascade School Supplies	72402	9/24/2021	99.74
Cascade School Supplies	72402	9/24/2021	97.86
Cascade School Supplies	72402	9/24/2021	99.55
Cascade School Supplies	72402	9/24/2021	57.60
Cascade School Supplies	72402	9/24/2021	99.49
Cascade School Supplies	72402	9/24/2021	584.14
Cascade School Supplies	72402	9/24/2021	94.81
Cascade School Supplies	72402	9/24/2021	84.86
Cascade School Supplies	72402	9/24/2021	55.53
Cascade School Supplies	72403	9/24/2021	122.38
Cascade School Supplies	72403	9/24/2021	93.41
Cascade School Supplies	72403	9/24/2021	58.07
Cascade School Supplies	72403	9/24/2021	69.83
Cascade School Supplies	72403	9/24/2021	50.67
Cascade School Supplies	72403	9/24/2021	171.03
Cascade School Supplies	72403	9/24/2021	54.20
Cascade School Supplies	72403	9/24/2021	81.03

**The School District of the Chathams
Simple Board Payment Approval List
for September 2021-22**

Vendor	Check #	Date	Amount
Cascade School Supplies	72403	9/24/2021	33.43
Cascade School Supplies	72403	9/24/2021	5.70
Cascade School Supplies	72403	9/24/2021	57.51
Cascade School Supplies	72403	9/24/2021	94.38
Cascade School Supplies	72403	9/24/2021	42.44
Cascade School Supplies	72403	9/24/2021	99.31
Cascade School Supplies	72403	9/24/2021	53.70
Cascade School Supplies	72403	9/24/2021	11.19
Cascade School Supplies	72403	9/24/2021	99.98
Cascade School Supplies	72403	9/24/2021	112.46
Cascade School Supplies	72403	9/24/2021	101.21
Cascade School Supplies	72403	9/24/2021	100.14
Cascade School Supplies	72403	9/24/2021	42.10
Cascade School Supplies	72403	9/24/2021	95.08
Cascade School Supplies	72403	9/24/2021	64.86
Cascade School Supplies	72403	9/24/2021	90.71
Cascade School Supplies	72403	9/24/2021	98.24
Cascade School Supplies	72404	9/24/2021	29.80
Cascade School Supplies	72404	9/24/2021	83.38
Cascade School Supplies	72404	9/24/2021	92.80
Cascade School Supplies	72404	9/24/2021	82.52
Cascade School Supplies	72404	9/24/2021	11.19
Cascade School Supplies	72404	9/24/2021	94.68
Cascade School Supplies	72404	9/24/2021	96.25
Cascade School Supplies	72404	9/24/2021	100.48
Cascade School Supplies	72404	9/24/2021	41.56
Cascade School Supplies	72404	9/24/2021	99.82
Cascade School Supplies	72404	9/24/2021	15.39
Cascade School Supplies	72404	9/24/2021	100.68
Cascade School Supplies	72404	9/24/2021	223.91
Cascade School Supplies	72404	9/24/2021	52.89
Cascade School Supplies	72404	9/24/2021	195.82
Cascade School Supplies	72404	9/24/2021	104.48
Cascade School Supplies	72404	9/24/2021	99.47
Cascade School Supplies	72404	9/24/2021	94.94
Cascade School Supplies	72404	9/24/2021	104.68
Cascade School Supplies	72404	9/24/2021	269.06
Cascade School Supplies	72404	9/24/2021	99.38
Cascade School Supplies	72404	9/24/2021	99.53
Cascade School Supplies	72404	9/24/2021	74.62
Cascade School Supplies	72404	9/24/2021	99.23
Cascade School Supplies	72404	9/24/2021	16.09
Cascade School Supplies	72405	9/24/2021	27.20
Cascade School Supplies	72405	9/24/2021	219.18
Cascade School Supplies	72405	9/24/2021	143.88
Cascade School Supplies	72405	9/24/2021	118.47
Cascade School Supplies	72405	9/24/2021	105.67
Cascade School Supplies	72405	9/24/2021	160.50
Cascade School Supplies	72405	9/24/2021	9.50
Cascade School Supplies	72405	9/24/2021	61.95
CDW Government Inc	72407	9/24/2021	326.37
CDW Government Inc	72407	9/24/2021	86.10
CDW Government Inc	72407	9/24/2021	1,054.95
Chatham Napa	72408	9/24/2021	151.19
David Bandel	72396	9/24/2021	71.94
Demco Inc	72409	9/24/2021	227.99
Demco Inc	72409	9/24/2021	622.90
Demco Inc	72409	9/24/2021	32.67

**The School District of the Chippaws
Simple Board Payment Approval List
for September 2021-22**

Vendor	Check #	Date	Amount
Demco Inc	72409	9/24/2021	1,209.95
Dick Blick Art Materials	72410	9/24/2021	140.07
Dick Blick Art Materials	72410	9/24/2021	863.70
Discount School Supply	72411	9/24/2021	17.18
Dreyer's Lumber & Hardware Co	72412	9/24/2021	18.66
Dreyer's Lumber & Hardware Co	72412	9/24/2021	1.89
Dreyer's Lumber & Hardware Co	72412	9/24/2021	6.99
Dreyer's Lumber & Hardware Co	72412	9/24/2021	27.48
Dreyer's Lumber & Hardware Co	72412	9/24/2021	46.97
Dreyer's Lumber & Hardware Co	72412	9/24/2021	8.97
Dreyer's Lumber & Hardware Co	72412	9/24/2021	21.91
EAI Education	72413	9/24/2021	19.35
EAI Education	72413	9/24/2021	137.46
EAI Education	72413	9/24/2021	198.66
Educational Theatre Association	72414	9/24/2021	129.00
Elefante Music	72415	9/24/2021	95.88
Eric Purcell And Jessica Appicelli	72416	9/24/2021	2,700.00
Fisher Science Education Co	72417	9/24/2021	22.94
Fisher Science Education Co	72417	9/24/2021	19.80
Fisher Science Education Co	72417	9/24/2021	13.47
Fisher Science Education Co	72417	9/24/2021	91.65
Flaghouse Inc	72418	9/24/2021	78.21
Flinn Scientific Inc	72419	9/24/2021	179.05
Flinn Scientific Inc	72419	9/24/2021	1,239.56
Follett Library Resources	72420	9/24/2021	1,363.39
Follett Library Resources	72420	9/24/2021	1,049.05
Follett Library Resources	72420	9/24/2021	50.63
Gateway Education Holdings LLC	72421	9/24/2021	2,412.95
Goreact	72422	9/24/2021	4,183.45
Grainger Inc	72423	9/24/2021	443.39
Grainger Inc	72423	9/24/2021	615.49
Grainger Inc	72423	9/24/2021	1,211.26
Grainger Inc	72423	9/24/2021	127.50
Grainger Inc	72423	9/24/2021	658.50
Grainger Inc	72423	9/24/2021	105.91
Grainger Inc	72423	9/24/2021	176.69
Grainger Inc	72423	9/24/2021	485.50
Grainger Inc	72423	9/24/2021	485.50
Grainger Inc	72423	9/24/2021	291.30
Grainger Inc	72423	9/24/2021	194.20
Grainger Inc	72423	9/24/2021	194.20
Halls Home And Garden Center	72424	9/24/2021	296.87
Honeywell International Inc	72425	9/24/2021	414.48
Jake Storage Containers, Llc	72426	9/24/2021	710.00
John Cataldo	72406	9/24/2021	68.92
Johnstone Supply	72427	9/24/2021	126.65
Johnstone Supply	72427	9/24/2021	57.12
Junior Library Guild	72428	9/24/2021	2,653.00
Kurtz Bros. Inc	72429	9/24/2021	27.94
Kurtz Bros. Inc	72429	9/24/2021	10.80
Kurtz Bros. Inc	72429	9/24/2021	62.06
Kurtz Bros. Inc	72429	9/24/2021	37.59
Lakeshore Learning Materials	72430	9/24/2021	33.29
Lakeshore Learning Materials	72430	9/24/2021	54.88
Lakeshore Learning Materials	72430	9/24/2021	662.19
Lakeshore Learning Materials	72430	9/24/2021	26.99
Lyndsay Wittenberg	72431	9/24/2021	75.00
Mackin Book Company	72432	9/24/2021	1,500.00

**The School District of the Chathams
Simple Board Payment Approval List
for September 2021-22**

Vendor	Check #	Date	Amount
Majestic Marketing Dba Bagmasters	72433	9/24/2021	1,149.40
Mathusek Inc	72434	9/24/2021	15,390.00
Multi Health System Inc	72435	9/24/2021	500.48
Nasco	72436	9/24/2021	35.96
Nasco	72436	9/24/2021	22.83
Nasco	72436	9/24/2021	26.36
Nasco	72436	9/24/2021	11.22
Nasco	72436	9/24/2021	200.04
Nasco	72436	9/24/2021	63.54
Nasco	72436	9/24/2021	424.00
Nasco	72436	9/24/2021	49.68
Nasco	72436	9/24/2021	294.96
Nasco	72436	9/24/2021	52.76
Nasco	72436	9/24/2021	249.82
Nasco	72436	9/24/2021	34.86
National Art & School Supplies	72437	9/24/2021	19.44
Naviance Inc	72438	9/24/2021	5,851.10
NJ Science Convention	72439	9/24/2021	660.00
Palos Sports, Inc.	72440	9/24/2021	211.48
Passaic Valley Coaches	72441	9/24/2021	2,987.50
Praxair	72442	9/24/2021	16.15
Quaver Music.Com, Llc	72443	9/24/2021	3,360.00
Quill Corporation	72444	9/24/2021	57.98
Quill Corporation	72444	9/24/2021	74.75
Really Good Stuff Inc	72445	9/24/2021	52.86
Really Good Stuff Inc	72445	9/24/2021	29.63
Really Good Stuff Inc	72445	9/24/2021	81.93
Really Good Stuff Inc	72445	9/24/2021	47.89
Really Good Stuff Inc	72445	9/24/2021	29.46
Really Good Stuff Inc	72445	9/24/2021	16.48
Really Good Stuff Inc	72445	9/24/2021	80.47
Really Good Stuff Inc	72445	9/24/2021	27.16
Really Good Stuff Inc	72445	9/24/2021	19.39
Really Good Stuff Inc	72445	9/24/2021	164.80
Really Good Stuff Inc	72445	9/24/2021	33.46
Really Good Stuff Inc	72445	9/24/2021	14.53
Really Good Stuff Inc	72445	9/24/2021	85.08
Really Good Stuff Inc	72445	9/24/2021	105.98
Ricciardi Brothers, Inc.	72446	9/24/2021	67.98
Ricciardi Brothers, Inc.	72446	9/24/2021	1.98
Robotzone, Llc	72447	9/24/2021	165.70
Rockalingua Inc.	72448	9/24/2021	1,255.00
Scholastic Classroom Magazines	72449	9/24/2021	347.75
School Health Corporation	72450	9/24/2021	14.61
School Health Corporation	72450	9/24/2021	9.31
School Specialty Inc	72451	9/24/2021	552.70
School Specialty Inc	72451	9/24/2021	15.38
School Specialty Inc	72451	9/24/2021	93.03
School Specialty Inc	72451	9/24/2021	175.35
School Specialty Inc	72451	9/24/2021	47.80
School Specialty Inc	72451	9/24/2021	15.76
School Specialty Inc	72451	9/24/2021	3.48
Smith Yardville Supply Co	72452	9/24/2021	12.99
Smith Yardville Supply Co	72452	9/24/2021	5.12
Spectrotel	72453	9/24/2021	216.15
Speech Corner Llc	72454	9/24/2021	72.92
Sports Paradise	72455	9/24/2021	529.00
Sports Paradise	72455	9/24/2021	222.00

**The School District of the Chatham
Simple Board Payment Approval List
for September 2021-22**

Vendor	Check #	Date	Amount
Sports Paradise	72455	9/24/2021	1,200.00
Sports Paradise	72455	9/24/2021	348.00
Staples Advantage	72456	9/24/2021	18.54
Staples Advantage	72456	9/24/2021	266.99
Staples Advantage	72456	9/24/2021	17.29
Staples Advantage	72456	9/24/2021	119.70
Staples Advantage	72456	9/24/2021	1,261.65
Staples Advantage	72456	9/24/2021	-79.80
Staples Advantage	72456	9/24/2021	27.96
Staples Advantage	72456	9/24/2021	267.40
Staples Advantage	72456	9/24/2021	1,159.60
Staples Advantage	72456	9/24/2021	79.80
Staples Advantage	72456	9/24/2021	-79.80
State Of New Jersey	72457	9/24/2021	258.00
Teacher's Discovery	72458	9/24/2021	112.99
Teacher's Discovery	72458	9/24/2021	57.52
Teaching Strategies LLC	72459	9/24/2021	346.48
Teaching Strategies LLC	72459	9/24/2021	21,536.00
Therapy Shoppe	72460	9/24/2021	47.92
Tools to Grow, Inc.	72461	9/24/2021	54.99
Treasurer State Of NJ	10	9/24/2021	79.56
Treasurer State Of NJ	10	9/24/2021	89.51
Treasurer State Of NJ	10	9/24/2021	948.98
Tri-State Golf Carts	72462	9/24/2021	522.00
Turn-Key Technologies Inc	72463	9/24/2021	8,104.00
Village Hardware	72464	9/24/2021	10.51
Visual Computer Solutions, Inc.	72465	9/24/2021	450.51
W.B. Mason	72466	9/24/2021	31.76
Wageworks Inc	72467	9/24/2021	464.00
Wards Natural Science	72468	9/24/2021	355.38
Wards Natural Science	72468	9/24/2021	143.30
Weatherproofing Technologies, Inc.	72469	9/24/2021	271,921.09
Wilson Language Training Corp	72470	9/24/2021	1,356.05
Wilson Language Training Corp	72470	9/24/2021	1,937.52
Wilson Language Training Corp	72470	9/24/2021	1,455.62
			726,844.17

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.





**The School District of the Chathamans
Simple Board Payment Approval List
for October 2021-22**

Vendor	Check #	Date	Amount
A.J.R. Cobbler'S Workshop, Inc.- Morris Plains Shoes	72471	10/11/2021	600.00
Advanced Landscaping, Inc.	72472	10/11/2021	3,000.00
Allied Filter Company	72473	10/11/2021	3,683.35
Amazon.Com LLC	72474	10/11/2021	135.85
Amazon.Com LLC	72474	10/11/2021	27.97
Amazon.Com LLC	72474	10/11/2021	55.97
Amazon.Com LLC	72474	10/11/2021	45.34
Amazon.Com LLC	72474	10/11/2021	30.98
Amazon.Com LLC	72474	10/11/2021	183.95
Ameriflex LLC	72475	10/11/2021	350.00
Anderson, Kelly	72477	10/11/2021	33.75
Andymark, Inc.	72478	10/11/2021	480.56
Anna Amster 05	72476	10/11/2021	816.00
Apple Computer Inc	72479	10/11/2021	299.00
Arthur J. Gallagher Risk Mgmt	72481	10/11/2021	24.00
ASCD	72482	10/11/2021	875.00
ASCD	72482	10/11/2021	875.00
Aspire Technology Partners	72483	10/11/2021	48,135.31
Atlantic Tomorrow's Office	72484	10/11/2021	87.15
Atra Janitorial Supply Co	72485	10/11/2021	758.80
Atra Janitorial Supply Co	72485	10/11/2021	3,249.77
Atra Janitorial Supply Co	72485	10/11/2021	1,468.80
Atra Janitorial Supply Co	72485	10/11/2021	3,411.28
B & H Foto & Electronics Corp.	72487	10/11/2021	536.27
Bane Jennifer	72488	10/11/2021	1,913.00
Banyan School	72489	10/11/2021	5,724.72
Banyan School	72489	10/11/2021	6,042.76
Banyan School	72489	10/11/2021	.00
Banyan School	72489	10/11/2021	6,042.76
Banyan School	72489	10/11/2021	5,724.72
Barker, Nicholas 15	72490	10/11/2021	250.00
Becker's School Supplies	72491	10/11/2021	882.25
Becker's School Supplies	72491	10/11/2021	295.60
Bogush Inc	72493	10/11/2021	6,795.00
Bogush Inc	72493	10/11/2021	3,895.00
Booksource Inc	72494	10/11/2021	107.97
Booksource Inc	72494	10/11/2021	1,429.92
Cablevision Of Morris	72495	10/11/2021	124.95
Cannon, Charles	72496	10/11/2021	82.00
Catherine Gomber 03	72541	10/11/2021	1,799.00
Celebrate The Children	72497	10/11/2021	8,240.00
Celebrate The Children	72497	10/11/2021	3,000.00
Celebrate The Children	72497	10/11/2021	7,416.00
Celebrate The Children	72497	10/11/2021	7,004.00
Celebrate The Children	72497	10/11/2021	2,700.00
Celebrate The Children	72497	10/11/2021	2,550.00
Cenergistic LLC	72498	10/11/2021	8,600.00
Cengage Learning	72499	10/11/2021	1,102.50
Cengage Learning	72499	10/11/2021	2,730.00
Cengage Learning	72499	10/11/2021	1,648.50
Cerebral Palsy Of North Jersey	72500	10/11/2021	6,703.68
Cerebral Palsy Of North Jersey	72500	10/11/2021	3,440.00
Chatham Education Foundation	72501	10/11/2021	3,770.00
Chatham High School Petty Cash	72502	10/11/2021	37.18
Chatham High School Petty Cash	72502	10/11/2021	16.16
Chatham High School Petty Cash	72502	10/11/2021	12.05
Chatham High School Petty Cash	72502	10/11/2021	35.96
Chatham High School Yearbook	72503	10/11/2021	165.00

**The School District of the Chathams
Simple Board Payment Approval List
for October 2021-22**

Vendor	Check #	Date	Amount
Chiodo, Dawn	72504	10/11/2021	33.75
Christie Spriggs	72646	10/11/2021	45.00
Christina Lesnewich	72574	10/11/2021	1,913.00
Christina Sachs 03	72628	10/11/2021	1,913.00
Coates, Laura	72506	10/11/2021	33.75
Cody, Kelly	72507	10/11/2021	444.44
Cody, Kelly	72507	10/11/2021	55.56
Coiro, Donna	72508	10/11/2021	33.75
Contemporary Cabling Co Inc	72510	10/11/2021	200.00
Crawley, Marylea 05	72511	10/11/2021	1,913.00
Creature Comfort Pet Therapy	72512	10/11/2021	30.00
Cronin, Tara	72513	10/11/2021	33.75
Cyganovich, Nicole	72514	10/11/2021	33.75
Dalpe, Shannon	72515	10/11/2021	33.75
Dell Computer	72517	10/11/2021	273.05
Dell Computer	72517	10/11/2021	184.95
Demco Inc	72518	10/11/2021	674.47
Desantis, Nicholas	72595	10/11/2021	1,618.00
Dick Blick Art Materials	72519	10/11/2021	379.68
Dick Blick Art Materials	72519	10/11/2021	156.91
Dick Blick Art Materials	72519	10/11/2021	1,828.38
Dick Blick Art Materials	72519	10/11/2021	19.13
Dick Blick Art Materials	72519	10/11/2021	19.13
Dick Blick Art Materials	72519	10/11/2021	3,620.98
DiMartino, Patrick	72520	10/11/2021	16.87
Discount School Supply	72521	10/11/2021	28.09
Discount School Supply	72521	10/11/2021	16.86
Dramatists Play Service, Inc.	72522	10/11/2021	390.00
Dreyer's Lumber & Hardware Co	72523	10/11/2021	25.70
Dreyer's Lumber & Hardware Co	72523	10/11/2021	24.97
ECLC Of New Jersey	72524	10/11/2021	18,150.00
ECLC Of New Jersey	72524	10/11/2021	6,308.20
ECLC Of New Jersey	72524	10/11/2021	6,308.20
ECLC Of New Jersey	72524	10/11/2021	6,308.20
ECLC Of New Jersey	72524	10/11/2021	6,308.20
Educational Services Comm Of Morris Cty	72525	10/11/2021	5,045.00
Educational Services Comm Of Morris Cty	72525	10/11/2021	20,886.00
Educational Services Comm Of Morris Cty	72525	10/11/2021	14,616.00
Educational Services Comm Of Morris Cty	72525	10/11/2021	3,897.60
Educational Services Comm Of Morris Cty	72525	10/11/2021	3,897.60
Educational Services Comm Of Morris Cty	72525	10/11/2021	3,897.60
Educational Services Comm Of Morris Cty	72525	10/11/2021	9,328.80
Educational Services Comm Of Morris Cty	72525	10/11/2021	43,980.39
Educational Services Comm Of Morris Cty	72525	10/11/2021	19,266.92
Educational Services Comm Of Morris Cty	72525	10/11/2021	5,481.00
Educational Services Comm Of Morris Cty	72525	10/11/2021	60,900.00
Elefante Music	72526	10/11/2021	375.00
Eric M Hreha 05	72555	10/11/2021	904.00
Everase Corporation	72527	10/11/2021	1,534.00
Fanschool Inc.	72529	10/11/2021	499.00
First Student	72531	10/11/2021	61,726.10
First Student	72531	10/11/2021	4,395.30
First Student	72531	10/11/2021	33,969.26
First Student	72531	10/11/2021	2,249.74
First Student	72531	10/11/2021	5,225.12
First Student	72531	10/11/2021	486.65
Fitness Lifestyles, Inc.	72532	10/11/2021	1,165.94
Flinn Scientific Inc	72533	10/11/2021	29.76

**The School District of the Chippaws
Simple Board Payment Approval List
for October 2021-22**

Vendor	Check #	Date	Amount
Flinn Scientific Inc	72533	10/11/2021	5,283.95
Flinn Scientific Inc	72533	10/11/2021	116.40
Flinn Scientific Inc	72533	10/11/2021	61.08
Follett Library Resources	72534	10/11/2021	1,351.49
Follett Library Resources	72534	10/11/2021	92.43
Follett Library Resources	72534	10/11/2021	1,878.89
Follett Library Resources	72534	10/11/2021	84.32
Follett Library Resources	72534	10/11/2021	17.79
Follett Library Resources	72534	10/11/2021	2,854.42
Gail Hatch	72548	10/11/2021	755.00
Gail Weinroth 04	72535	10/11/2021	324.00
Gallagher, Katelyn	72536	10/11/2021	33.75
Garden Academy	72537	10/11/2021	10,782.00
Garden Academy	72537	10/11/2021	2,995.00
Garden Academy	72537	10/11/2021	10,782.00
Gateway Education Holdings LLC	72538	10/11/2021	5,108.73
Gateway Education Holdings LLC	72538	10/11/2021	5,433.57
Gateway Education Holdings LLC	72538	10/11/2021	8,622.83
Gateway Education Holdings LLC	72538	10/11/2021	12,993.32
Gingerbredkidz Llc	72539	10/11/2021	560.00
GM Fence	72540	10/11/2021	2,760.00
Gopher Sports Equipment	72542	10/11/2021	121.50
Gopher Sports Equipment	72542	10/11/2021	1,109.32
Gopher Sports Equipment	72542	10/11/2021	77.50
Gossett, Alyssa	72543	10/11/2021	33.75
Grainger Inc	72544	10/11/2021	1,216.28
Grainger Inc	72544	10/11/2021	386.96
Grainger Inc	72544	10/11/2021	211.07
Grainger Inc	72544	10/11/2021	9.01
Grainger Inc	72544	10/11/2021	66.72
Grainger Inc	72544	10/11/2021	201.96
Grainger Inc	72544	10/11/2021	201.96
Grainger Inc	72544	10/11/2021	239.86
Grainger Inc	72544	10/11/2021	203.50
Grainger Inc	72544	10/11/2021	38.73
Grainger inc	72544	10/11/2021	68.68
Grainger Inc	72544	10/11/2021	585.60
Grainger inc	72544	10/11/2021	2,465.27
Grainger Inc	72544	10/11/2021	1,215.50
Grainger Inc	72544	10/11/2021	427.51
Grainger Inc	72544	10/11/2021	77.82
Grainger Inc	72544	10/11/2021	89.61
Grainger Inc	72544	10/11/2021	795.47
Grainger Inc	72544	10/11/2021	113.09
Grobert, Christine 15	72545	10/11/2021	1,553.00
Hanover Supply	72546	10/11/2021	26.07
Hanover Supply	72546	10/11/2021	247.40
Hanover Supply	72546	10/11/2021	24.30
Harley, Kathryn	72547	10/11/2021	33.75
Health Fitness Concepts, Rn, LLC	72549	10/11/2021	6,075.00
Heinemann Educational Books	72550	10/11/2021	151.25
Heinemann Educational Books	72550	10/11/2021	45.00
Heinemann Educational Books	72550	10/11/2021	1,123.50
Heinemann Educational Books	72550	10/11/2021	10.00
Helmes, Jenna	72551	10/11/2021	16.87
Hennelly, Michelle 05	72552	10/11/2021	1,815.00
Henry Schein Inc	72553	10/11/2021	213.29
Henry Schein Inc	72553	10/11/2021	127.29

**The School District of the Chathams
Simple Board Payment Approval List
for October 2021-22**

Vendor	Check #	Date	Amount
Homecare Therapies, Inc. LLC	72554	10/11/2021	700.00
Iannuzzi, George	72556	10/11/2021	1,036.00
J&R Sound And Communication	72557	10/11/2021	432.40
J&R Sound And Communication	72557	10/11/2021	340.00
J&R Sound And Communication	72557	10/11/2021	249.00
J&R Sound And Communication	72557	10/11/2021	186.75
Jacqueline Berger 01	72492	10/11/2021	19.14
Jacqueline Labruzzo 02	72570	10/11/2021	1,913.00
Jaeger Lumber	72558	10/11/2021	578.28
Jakarhi, Dupree-Walker	72559	10/11/2021	16.87
Jake Storage Containers, Llc	72560	10/11/2021	90.00
Jake Storage Containers, Llc	72560	10/11/2021	710.00
Jake Storage Containers, Llc	72560	10/11/2021	90.00
Jake Storage Containers, Llc	72560	10/11/2021	440.00
Jake Storage Containers, Llc	72560	10/11/2021	90.00
Jersey Central Power & Light	72561	10/11/2021	6,748.56
Jersey Central Power & Light	72561	10/11/2021	7,932.47
Jersey Central Power & Light	72561	10/11/2021	1,641.88
Jersey Central Power & Light	72561	10/11/2021	1,937.47
Jersey Central Power & Light	72561	10/11/2021	2,069.08
Jersey Central Power & Light	72561	10/11/2021	6,965.43
Jersey Central Power & Light	72561	10/11/2021	3,907.68
Johnstone Supply	72562	10/11/2021	42.72
Johnstone Supply	72562	10/11/2021	496.10
Johnstone Supply	72562	10/11/2021	279.59
Johnstone Supply	72562	10/11/2021	5,521.67
Kaeden Corporation	72563	10/11/2021	150.00
Katherine Cimei	72505	10/11/2021	1,647.00
Kelli R Finn 03	72530	10/11/2021	1,618.00
Kellimeg Maintenance - Breakdown Product	72564	10/11/2021	356.00
Kermick, Kyle 15	72565	10/11/2021	1,618.00
Kirstyn Connors 05	72509	10/11/2021	1,295.00
Kolshorn, Patricia 05	72566	10/11/2021	971.00
Kousoullis, Marie 05	72567	10/11/2021	647.00
Kurtz Bros. Inc	72568	10/11/2021	111.70
Kurtz Bros. Inc	72568	10/11/2021	127.60
Kuta Software, Inc.	72569	10/11/2021	721.00
Lakeshore Learning Materials	72571	10/11/2021	71.98
Lakeshore Learning Materials	72571	10/11/2021	26.99
Lakeshore Learning Materials	72571	10/11/2021	19.79
Lakeshore Learning Materials	72571	10/11/2021	90.92
Laura Russo 05	72626	10/11/2021	2,665.75
Ledebuhr, Meghan	72572	10/11/2021	33.75
Lori Sink	72639	10/11/2021	16.87
M-F Athletic Co	72575	10/11/2021	470.00
Maher, Susan	72576	10/11/2021	33.75
Mareen Dangler 04	72516	10/11/2021	1,165.00
Marisa Palma	72578	10/11/2021	1,036.00
Matthew Weinschenker	72674	10/11/2021	1,614.00
McEvoy, Stacey	72579	10/11/2021	33.75
McNany, Erin	72580	10/11/2021	33.75
Megan Lepore	72573	10/11/2021	16.87
Meghan R Simoni 05	72638	10/11/2021	1,295.00
Metco Supply Inc.	72582	10/11/2021	23.05
Metco Supply Inc.	72582	10/11/2021	18.36
Metco Supply Inc.	72582	10/11/2021	34.56
Metco Supply Inc.	72582	10/11/2021	190.80
Metco Supply Inc.	72582	10/11/2021	136.00

**The School District of the Chamains
Simple Board Payment Approval List
for October 2021-22**

Vendor	Check #	Date	Amount
Metco Supply Inc.	72582	10/11/2021	16.10
Metco Supply Inc.	72582	10/11/2021	182.50
Minsky, Jennifer 03	72583	10/11/2021	1,799.00
Morris & Bergen Cty Irrigation	72584	10/11/2021	272.30
Mountain Lakes Board Of Education	72585	10/11/2021	7,421.70
Mountain Lakes Board Of Education	72585	10/11/2021	7,421.70
Mti Enterprises, Inc. - Music Theatre International	72586	10/11/2021	735.00
Music In Motion	72587	10/11/2021	87.95
Music In Motion	72587	10/11/2021	21.95
Music In Motion	72587	10/11/2021	36.95
Nadege Nicoll	72589	10/11/2021	101.99
Nadege Nicoll	72589	10/11/2021	144.50
Nardi, Gianna	72590	10/11/2021	16.87
National Art & School Supplies	72591	10/11/2021	179.00
National Art & School Supplies	72591	10/11/2021	99.26
New England Security Lock Company, Inc.	72592	10/11/2021	1,646.40
New Jersey Institute For Disabilities, Inc. - Lakeview School	72593	10/11/2021	11,151.84
Newmark High School	72594	10/11/2021	6,149.88
Newmark High School	72594	10/11/2021	6,149.88
NJ American Water Company	72596	10/11/2021	654.69
NJ American Water Company	72596	10/11/2021	830.06
NJ American Water Company	72596	10/11/2021	2,773.02
NJ American Water Company	72596	10/11/2021	673.21
NJ Assn Of Sch Bus Officials	72597	10/11/2021	100.00
NJSIAA	72598	10/11/2021	280.00
NJSIAA	72598	10/11/2021	90.00
NJSIAA	72598	10/11/2021	90.00
NJSIAA	72598	10/11/2021	90.00
NJSIAA	72598	10/11/2021	90.00
NJSIAA	72598	10/11/2021	90.00
NJSIAA	72598	10/11/2021	180.00
NJSIAA	72598	10/11/2021	90.00
Noori, Fauzia	72599	10/11/2021	190.20
North Jersey Field Hockey Coaches Assn	72600	10/11/2021	75.00
O'Neill, Linda	72601	10/11/2021	33.75
O'Reilly, Shannon	72602	10/11/2021	16.87
Omdurman Transit, Llc	72603	10/11/2021	6,246.00
One Call Concepts, Inc.	72604	10/11/2021	62.92
Open Systems Integrators, Inc.	72605	10/11/2021	185.02
P G Chambers School	72606	10/11/2021	2,848.00
P G Chambers School	72606	10/11/2021	4,428.00
P G Chambers School	72606	10/11/2021	175.00
P G Chambers School	72606	10/11/2021	7,101.00
Pamela Wichot 04	72676	10/11/2021	261.00
Passaic Valley Coaches	72607	10/11/2021	2,757.50
Passaic Valley Coaches	72607	10/11/2021	2,861.00
Patterson Medical Supply, Inc. - Medco	72581	10/11/2021	53.32
Payschools			237.88
Payschools	72608	10/11/2021	516.75
Pearson Assessments	72609	10/11/2021	360.00
Peter K Fitness, LLC	72610	10/11/2021	1,500.00
Pitney Bowes	72611	10/11/2021	75.00
Pitney Bowes	72612	10/11/2021	117.00
Pollard Daniel	72613	10/11/2021	42.07
Public Service Electric & Gas	72614	10/11/2021	242.40
Public Service Electric & Gas	72614	10/11/2021	450.36
Public Service Electric & Gas	72614	10/11/2021	211.85
Public Service Electric & Gas	72614	10/11/2021	160.34
Public Service Electric & Gas	72614	10/11/2021	226.88

**The School District of the Chamarras
Simple Board Payment Approval List
for October 2021-22**

Vendor	Check #	Date	Amount
Public Service Electric & Gas	72614	10/11/2021	301.00
Quill Corporation	72615	10/11/2021	526.14
Quill Corporation	72615	10/11/2021	204.84
Quill Corporation	72615	10/11/2021	201.54
R & J Control	72616	10/11/2021	555.00
Rauen Inc.	72617	10/11/2021	1,056.00
Really Good Stuff Inc	72618	10/11/2021	48.49
Really Good Stuff Inc	72618	10/11/2021	113.36
Really Good Stuff Inc	72618	10/11/2021	104.74
Really Good Stuff Inc	72618	10/11/2021	29.09
Really Good Stuff Inc	72618	10/11/2021	25.20
Really Good Stuff Inc	72618	10/11/2021	126.20
Really Good Stuff Inc	72618	10/11/2021	25.65
Reed Academy, Inc.	72619	10/11/2021	11,476.80
Reed Academy, Inc.	72619	10/11/2021	11,476.80
Ricciardi Brothers, Inc.	72620	10/11/2021	33.99
Rifton Equipment	72621	10/11/2021	817.50
Rockalingua Inc.	72622	10/11/2021	598.00
Rose Valley Nursery	72623	10/11/2021	33.50
Rubineti, Carine	72624	10/11/2021	33.75
Ruddy, Lisa	72625	10/11/2021	33.75
S&S Worldwide, Inc.	72627	10/11/2021	22.46
Samantha Aquilina	72480	10/11/2021	1,913.00
Santangelo, Michael	72629	10/11/2021	49.77
Scheuber, Margaret	72630	10/11/2021	33.75
Scholastic Classroom Magazines	72631	10/11/2021	313.17
Scholastic Classroom Magazines	72631	10/11/2021	384.62
Scholastic Classroom Magazines	72631	10/11/2021	267.50
Scholastic Classroom Magazines	72631	10/11/2021	137.70
Scholastic Classroom Magazines	72631	10/11/2021	1,675.52
School Health Corporation	72632	10/11/2021	103.92
School Health Corporation	72632	10/11/2021	7.76
School Health Corporation	72632	10/11/2021	429.86
School Health Corporation	72632	10/11/2021	807.42
School Health Corporation	72632	10/11/2021	35.09
School Nurse Supply, Inc.	72633	10/11/2021	227.20
School Nurse Supply, Inc.	72633	10/11/2021	49.06
School Specialty Inc	72634	10/11/2021	103.56
School Specialty Inc	72634	10/11/2021	1,239.28
School Specialty Inc	72634	10/11/2021	297.30
School Specialty Inc	72634	10/11/2021	48.96
School Specialty Inc	72634	10/11/2021	114.42
School Specialty Inc	72634	10/11/2021	471.66
School Specialty Inc	72634	10/11/2021	62.09
School Specialty Inc	72634	10/11/2021	36.46
School Specialty Inc	72634	10/11/2021	124.50
School Specialty Inc	72634	10/11/2021	96.96
School Specialty Inc	72634	10/11/2021	69.97
School Specialty Inc	72634	10/11/2021	893.52
School Specialty Inc	72634	10/11/2021	174.72
School Specialty Inc	72634	10/11/2021	46.77
Selby, Tiahna	72635	10/11/2021	16.87
Sensory Garden Occupational Therapy, LLC	72636	10/11/2021	2,012.50
Service Plus			1,459.97
Service Plus			1,444.85
Service Plus	72637	10/11/2021	274.95
Shannon Falkner 05	72528	10/11/2021	1,295.00
Smith Yardville Supply Co	72640	10/11/2021	48.79

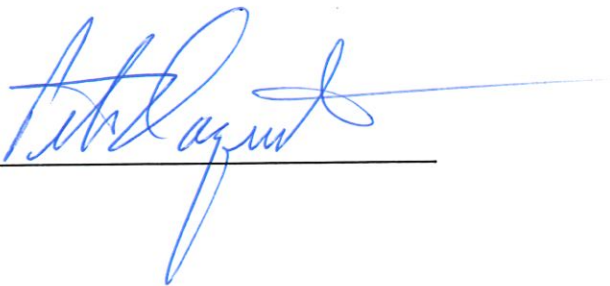
**The School District of the Chatham's
Simple Board Payment Approval List
for October 2021-22**

Vendor	Check #	Date	Amount
Smith Yardville Supply Co	72640	10/11/2021	16.14
Smith Yardville Supply Co	72640	10/11/2021	24.14
Smith Yardville Supply Co	72640	10/11/2021	46.96
Smith Yardville Supply Co	72640	10/11/2021	62.64
Smith Yardville Supply Co	72640	10/11/2021	29.93
Smith Yardville Supply Co	72640	10/11/2021	39.98
Solarwinds Inc	72641	10/11/2021	111.36
Soma Sinha	72642	10/11/2021	33.75
Spano, Catherine	72643	10/11/2021	1,618.00
Spectrum 360	72644	10/11/2021	5,951.40
Spectrum 360	72644	10/11/2021	5,951.40
Spectrum 360	72644	10/11/2021	2,625.00
Spectrum 360	72644	10/11/2021	5,951.40
Spectrum 360	72644	10/11/2021	2,625.00
Spectrum Communications	72645	10/11/2021	1,946.48
Spectrum Communications	72645	10/11/2021	1,301.92
Spectrum Communications	72645	10/11/2021	804.80
St.Josephs School For The Blind	72647	10/11/2021	8,282.16
Stank Environmental Llc	72648	10/11/2021	1,420.00
Stank Environmental Llc	72648	10/11/2021	435.00
Staples Advantage	72649	10/11/2021	176.55
Staples Advantage	72649	10/11/2021	20.39
Staples Advantage	72649	10/11/2021	72.97
Staples Advantage	72649	10/11/2021	25.35
Staples Advantage	72649	10/11/2021	81.30
Staples Advantage	72649	10/11/2021	128.97
Staples Advantage	72649	10/11/2021	189.85
Staples Advantage	72649	10/11/2021	98.73
Staples Advantage	72649	10/11/2021	3.55
Staples Advantage	72649	10/11/2021	611.50
Staples Advantage	72649	10/11/2021	12.34
Staples Advantage	72649	10/11/2021	83.88
Stars (solomen Therapeutics)	72650	10/11/2021	560.00
Stephen C Auxter	72486	10/11/2021	21.00
Stephen C Auxter	72486	10/11/2021	37.80
Stewart Morris Inc	72651	10/11/2021	120.00
Stewart Morris Inc	72651	10/11/2021	150.00
Stewart Morris Inc	72651	10/11/2021	30.00
Stewart Morris Inc	72651	10/11/2021	30.00
Summit Electrical Supply Co	72652	10/11/2021	117.90
Summit Electrical Supply Co	72652	10/11/2021	342.19
Summit Speech School	72653	10/11/2021	742.50
Sunlight General Morris Solar LLC	72654	10/11/2021	1,404.26
Super Duper Inc	72655	10/11/2021	168.00
Sweetwater Sound Inc	72656	10/11/2021	85.30
T-Mobile Usa Inc	72657	10/11/2021	40.00
Talk To Me Technologies, LLC	72658	10/11/2021	84.30
Teacher's Direct	72659	10/11/2021	55.49
Tews, Natalie	72660	10/11/2021	16.87
The Music Shop, LLC	72588	10/11/2021	113.73
Tony Maldonado	72577	10/11/2021	257.00
Township Of Chatham - Gas	72661	10/11/2021	3,369.48
Tri-County Behavioral Care, LLC	72662	10/11/2021	100.00
United Supply Corp	72663	10/11/2021	76.00
United Supply Corp	72663	10/11/2021	24.52
USI Inc	72664	10/11/2021	655.95
USI Inc	72664	10/11/2021	25.29
Verizon Wireless	72665	10/11/2021	82.64

The School District of the Chatham's
 Simple Board Payment Approval List
 for October 2021-22

Vendor	Check #	Date	Amount
Verizon Wireless	72665	10/11/2021	308.34
Village Hardware	72666	10/11/2021	460.77
Village Supermarkets	72667	10/11/2021	86.98
Village Supermarkets	72667	10/11/2021	178.00
Village Supermarkets	72667	10/11/2021	75.11
Vincent Lighting Systems Company	72668	10/11/2021	302.60
Vincent Lighting Systems Company	72668	10/11/2021	80.71
Vincent Lighting Systems Company	72668	10/11/2021	56.80
Visual Computer Solutions, Inc.	72669	10/11/2021	368.00
Visual Computer Solutions, Inc.	72669	10/11/2021	828.00
W.B. Mason	72670	10/11/2021	51.12
W.B. Mason	72670	10/11/2021	32.04
W.B. Mason	72670	10/11/2021	16.10
W.B. Mason	72670	10/11/2021	14.40
Walker, Matthew	72671	10/11/2021	33.75
Wards Natural Science	72672	10/11/2021	23.15
Wards Natural Science	72672	10/11/2021	12.92
Wards Natural Science	72672	10/11/2021	115.75
Wasserman, Katrina	72673	10/11/2021	16.87
White & Shauger Inc	72675	10/11/2021	1,390.00
Wills, Ian	72677	10/11/2021	84.70
Windsor School, Inc.	72678	10/11/2021	7,740.00
Wood, Laura	72679	10/11/2021	33.75
Xpressmyself.Com Llc	72680	10/11/2021	26.94
Ziegler, Andrew	72681	10/11/2021	33.75
Zipper, Deborah	72682	10/11/2021	33.75
			877,131.18

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.





The School District of the Chathams
 Monthly Transfer Report
 2021-22 August

DRAFT

Budget Category	Accounts	Original Budget	Prior Year Encumbrances	Original Budget For 10% Calc	Maximum Transfer Out Allowed	YTD Net Transfers	% change of transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1xx-100-xxx 12-1xx-100-xxx 13-1xx-100-xxx 15-1xx-100-xxx 18-1xx-100-xxx	24,665,906.00	55,671.14	24,721,577.14	2,472,157.71	-9,536.34	-.04	2,462,621.37	23,333,317.89
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1x-2xx-100-xxx 1x-000-216-xxx 1x-000-217-xxx	9,532,360.00	.00	9,532,360.00	953,236.00	2,300.00	.02	955,536.00	9,217,826.48
Vocational Programs-Local	1x-3xx-100-xxx	.00	.00	.00	.00	.00	.00	.00	.00
School-Spon. Co/Extra-Curr. Activities,School Sponsored Athletics, and Other Instructiona	11-4xx-100-xxx 11-4xx-200-xxx 12-4xx-100-xxx 15-4xx-100-xxx 15-4xx-200-xxx	1,475,179.00	3,909.50	1,479,088.50	147,908.85	2,849.50	.19	150,758.35	1,350,907.63
Community Services Programs/Operations	1x-800-330-xxx	.00	.00	.00	.00	.00	.00	.00	.00
UNDISTRIBUTED EXPENSES		35,673,445.00	59,580.64	35,733,025.64	3,573,302.56	-4,386.84	-.01	3,568,915.72	33,902,052.00
Tuition	11-000-100-xxx 16-000-100-xxx 17-000-100-xxx 18-000-100-xxx	2,535,964.00	.00	2,535,964.00	253,596.40	-38,495.04	-1.52	215,101.36	870,421.10
Attendance and Social Work, Health, Guidance, Child Study Teams, Education, Media Services	1x-000-211-xxx 1x-000-213-xxx 1x-000-218-xxx 1x-000-219-xxx 1x-000-222-xxx	5,343,171.00	4,625.84	5,347,796.84	534,779.68	4,016.48	.08	538,796.16	4,647,246.60
Improvement of Instruction Services and Instructional Staff Training Services	1x-000-221-xxx 1x-000-223-xxx	1,875,159.00	.00	1,875,159.00	187,515.90	-3,820.00	-.20	183,695.90	306,764.94
General Administration	11-000-230-xxx	1,154,674.00	.00	1,154,674.00	115,467.40	-4,894.88	-.42	110,572.52	223,867.23
School Administration	11-000-240-xxx	2,951,976.00	.00	2,951,976.00	295,197.60	-1,000.00	-.03	294,197.60	157,646.41
Central Services & Administrative Information Technology	11-000-25x-xxx	1,835,459.00	8,798.48	1,844,257.48	184,425.75	28,228.02	1.53	212,653.77	170,128.73
Operation and Maintenance of Plant Services	11-000-26x-xxx	6,669,721.00	42,140.46	6,711,861.46	671,186.15	-45,160.32	-.67	626,025.83	1,609,880.93
Student Transportation Services	11-000-270-xxx	3,598,085.00	.00	3,598,085.00	359,808.50	-21,000.00	-.58	338,808.50	2,482,853.98
Personal Services-Employee Benefits	11-xxx-xxx-2xx	11,330,490.00	.00	11,330,490.00	1,133,049.00	.00	.00	1,133,049.00	2,016,850.13
Food Services	11-000-310-xxx	.00	.00	.00	.00	.00	.00	.00	.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	.00	.00	.00	.00	.00	.00	.00	.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL GENERAL CURRENT EXPENSE		37,294,699.00	55,564.78	37,350,263.78	3,735,026.38	-82,125.74	-.22	3,652,900.64	12,485,660.05
Equipment	12-xxx-xxx-73x 15-xxx-xxx-73x	350,000.00	131,424.15	481,424.15	48,142.42	18,549.14	3.85	66,691.56	177,987.00
Facilities Acquisition and Construction Services	12-000-4xx-xxx	2,937,459.00	109,759.20	3,047,218.20	304,721.82	64,294.04	2.11	369,015.86	118,039.24

The School District of the Chathams
 Monthly Transfer Report
 2021-22 August

DRAFT

Budget Category	Accounts	Original Budget	Prior Year Encumbrances	Original Budget For 10% Calc	Maximum Transfer Out Allowed	YTD Net Transfers	% change of transfers	Remaining Transfers Out Allowed	Account Balance
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4xx-931	.00	.00	.00	.00	.00	.00	.00	.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4xx-933	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL CAPITAL EXPENDITURES		3,287,459.00	241,183.35	3,528,642.35	352,864.24	82,843.18	2.35	435,707.42	296,026.24
TOTAL SPECIAL SCHOOLS	13-xxx-xxx-xxx	201,650.00	742.93	202,392.93	20,239.29	3,669.40	1.81	23,908.69	1,200.00
Transfer of Funds to Charter Schools	10-000-100-56x	31,574.00	.00	31,574.00	3,157.40	.00	.00	3,157.40	.00
General Fund Contribution to School Based Budgets	10-000-520-930	.00	.00	.00	.00	.00	.00	.00	.00
OPERATING BUDGET GRAND TOTAL		76,488,827.00	357,071.70	76,845,898.70	7,684,589.87	.00	.00	7,684,589.87	46,684,938.29

 School Business Administrator Signature

 Date

DRAFT

**10 General Fund
Assets and Liabilities**

Assets			
101	Cash (101)		7,857,419.23
102-107	Cash on hand and equivalents (102-107 (Summed))		7,000.00
111	INVESTMENTS (108-121)		
116	CAPITAL RESERVE ACCOUNT (108-121)		5,740,000.00
117	MAINTENANCE RESERVE ACCOUNT (108-121)		
118	Investments - Emergency Reserve (108-121)		250,000.00
121	Tax Levy Receivable (108-121)		58,917,483.00
	Accounts Receivable: (132-149)		
132	Interfund Receivable	2,469,336.85	
141	A/R: State of NJ	4,371,108.18	
142	A/R: Federal	234,432.00	
143	A/R: Local		7,074,877.03
	Loans Receivable: (131,151,152)		
131	INTERFUND LOANS RECEIVABLE		
151	LOANS RECEIVABLE		
152	ALLOWANCE FOR UNCOLLECTIBLE LOANS		.00
	Total Other Assets (153,154,199)		183,860.00
Resources			
301	Estimated Revenues (Control Account / Normal Debit Balance)	73,112,955.00	
302	Revenues	(72,433,563.79)	
			679,391.21
	Total assets and resources:		80,710,030.47

10 General Fund
Liabilities and Fund Equity

Liabilities			
401	INTERFUND ACCOUNTS PAYABLE		
402	Interfunds Payable		
411	INTERGOVT ACCOUNTS PAYABLE -STATE		
412	INTERGOVT ACCOUNTS PAYABLE -FEDERAL		
413	INTERGOVT ACCOUNTS PAYABLE - OTHER		
421	Accounts Payable		187,736.79
422	ACCOUNTS PAYABLE - PRIOR YEAR		
431	CONTRACTS PAYABLE		
451	LOAN PAYABLE		
481	DEFERRED REVENUES		100.00
499	OTHER CURRENT LIABILITIES		
			187,836.79
Fund Balance			
	Appropriated		
	Reserve for Encumbrances (753-754)		
753	Reserve for Encumbrances: Current		26,227,652.95
754	Reserve for Encumbrances: Prior		230,594.33
601	Appropriations (Control Account/Normal Credit Balance) (601)		76,845,898.70
602	Expenditures (602)	3,775,332.31	
603	Encumbrances (603)	26,458,247.28	
	Less: Expenditures and Encumbrances		(30,233,579.59)
	Total Appropriations		73,070,566.39
	Reserved Fund Balance		
761	Capital Reserve (761)	5,640,000.00	
604	Add:Increase in Capital Reserve /Interest Deposit to Capital Reserve (604)	10.00	
307	Less:Budgeted Withdrawal from Capital Reserve (307)	(1,900,000.00)	
			3,740,010.00
764	Maintenance Reserve (764)		
766	Emergency Reserve (766)		
607	Add:Increase in Current Expense Emergency Reserve/Interest Deposits (607)	5.00	
			5.00

Report of the Secretary to the Board of Education
The School District of the Chathams
2021-22 August

DRAFT

75[0-2],76x	Other Reserves ((Summed))		.00
	Total Reserved Fund Balance:		3,740,015.00
	Unappropriated:		
303	Budgeted Fund Balance (303)	(1,475,887.00)	
770	Fund Balance (770)	5,187,499.29	
771	DESIGNATED FUND BALANCE (771)		
772	UNDESIGNATED FUND BALANCE (772)		
	Total Unappropriated:		3,711,612.29
	Total Liabilities and Fund Balance		80,710,030.47

10 General Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	76,845,898.70	30,233,579.59	46,612,319.11
Revenues	(73,112,955.00)	(72,433,563.79)	(679,391.21)
Subtotal	3,732,943.70	-42,199,984.20	45,932,927.90
Change in Capital Reserve:			
Plus: Increase in Capital Reserve /Interest Deposit to Capital Reserve (604)	10.00	10.00	.00
Less: Budgeted Withdrawal from Capital Reserve (307)	(1,900,000.00)	(1,900,000.00)	(.00)
	-1,899,990.00	-1,899,990.00	.00
Change in Emergency Reserve:			
Plus: Increase in Current Expense Emergency Reserve/Interest Deposits (607)	5.00	5.00	.00
	5.00	5.00	.00
Less: Reserve for Encumbrances: Prior	357,071.70	357,071.70	.00
Budgeted Fund Balance:	1,475,887.00	-44,457,040.90	45,932,927.90

DRAFT

10 General Fund
Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX From Local Sources	69,000,537.00	68,671,145.79	329,391.21	
3XXX From State Sources	4,112,418.00	3,762,418.00	350,000.00	
Total revenues/sources of funds	73,112,955.00	72,433,563.79	679,391.21	
Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
General Current Expenses				
11-1xx-100-xxx Regular Programs	24,712,040.80	377,372.46	999,922.25	23,334,746.09
11-2xx-100-xxx Special Education	6,828,324.00	1,107.03	12,259.68	6,814,957.29
11-230-100-xxx Basic Skills / Remedial	660,981.00	475.64	667.54	659,837.82
11-240-100-xxx Bilingual Education	217,745.00	.00	.00	217,745.00
11-401-100-xxx School-sponsored Co/Extra-Curricular Activities	479,770.00	23,768.79	5,699.43	450,301.78
11-402-100-xxx School-sponsored Athletics	1,002,230.00	17,945.00	80,542.15	903,742.85
General Current Expenses Totals:	33,901,090.80	420,668.92	1,099,091.05	32,381,330.83
Undistributed Expenditures				
11-000-xxx-xxx Other	39,091,866.04	2,763,689.26	22,395,159.74	13,933,017.04
Undistributed Expenditures Totals:	39,091,866.04	2,763,689.26	22,395,159.74	13,933,017.04
Capital Outlay				
xx-xxx-xxx-73x Equipment	503,793.29	204,339.80	120,721.49	178,732.00
12-000-4xx-xxx Facilities Acquisition and Construction Services	3,111,512.24	177,526.00	2,815,947.00	118,039.24
Capital Outlay Totals:	3,615,305.53	381,865.80	2,936,668.49	296,771.24
Special Schools				
13-xxx-xxx-xxx Special Schools	206,062.33	204,862.33	.00	1,200.00
Special Schools Totals:	206,062.33	204,862.33	.00	1,200.00
Other				
10-* Other General Fund	31,574.00	4,246.00	27,328.00	.00
Other Totals:	31,574.00	4,246.00	27,328.00	.00
Total General Current Expense	76,845,898.70	3,775,332.31	26,458,247.28	46,612,319.11

DRAFT

10 General Fund
Schedule Of Revenues
Actual Compared with Estimated

		Estimated	Actual	Unrealized
	Revenues from Local Sources			
10-1210	Ad Valorem Taxes - Local Tax Levy	67,913,722.00	67,913,722.00	.00
10-1310	Tuition From Individuals	607,800.00	662,100.00	-54,300.00
10-1320	Tuition from Other LEAs within the State	45,000.00	.00	45,000.00
10-1410	Transportation Fees from Individuals	150,000.00	.00	150,000.00
10-1510	Interest On Investments	57,015.00	5,424.07	51,590.93
10-1910	Rentals.	.00	8,620.00	-8,620.00
10-1980	Refund of Prior Year's Expenditures	.00	3,003.26	-3,003.26
10-1990	Miscellaneous Revenue from Local Sources	227,000.00	78,276.46	148,723.54
	Revenues from Local Sources Totals:	<u>69,000,537.00</u>	<u>68,671,145.79</u>	<u>329,391.21</u>
	Revenues from State Sources			
10-3121	Categorical Transportation Aid	723,961.00	723,961.00	.00
10-3131	Extraordinary Aid.	350,000.00	.00	350,000.00
10-3132	Categorical Special Education Aid	2,878,541.00	2,878,541.00	.00
10-3177	Categorical Security Aid	159,916.00	159,916.00	.00
	Revenues from State Sources Totals:	<u>4,112,418.00</u>	<u>3,762,418.00</u>	<u>350,000.00</u>
	Total General Fund	<u>73,112,955.00</u>	<u>72,433,563.79</u>	<u>679,391.21</u>

**Report of the Secretary to the Board of Education
The School District of the Chathams
2021-22 August**

10 General Fund

DRAFT

**Statement of Appropriations
Compared with Expenditures and Encumbrances**

	Appropriations	Expenditures	Encumbrances	Available Balance	
Regular Programs - Instruction					
11-110-100-101	Kindergarten - Salaries of Teachers (2080 3)	540,328.00	.00	.00	540,328.00
11-120-100-101	Grades 1-5 - Salaries of Teachers (2100 8)	7,723,751.66	4,257.85	.00	7,719,493.81
11-130-100-101	Grades 6-8 - Salaries of Teachers (2120 2)	5,718,545.00	.00	.00	5,718,545.00
11-140-100-101	Grades 9-12 - Salaries of Teachers (2140 2)	8,264,812.00	13,149.76	52,156.20	8,199,506.04
	Total:	22,247,436.66	17,407.61	52,156.20	22,177,872.85
Regular Programs - Home Instruction					
11-150-100-101	Salaries of Teachers (2500)	51,000.00	.00	.00	51,000.00
11-150-100-320	Purchased Professional-Educational Services (2540)	30,000.00	705.00	.00	29,295.00
11-150-100-580	Other Purchased Services (400-500 series) (2580)	500.00	.00	.00	500.00
11-150-100-610	General Supplies (2600)	500.00	.00	.00	500.00
	Total:	82,000.00	705.00	.00	81,295.00
Regular Programs - Undistributed Instruction					
11-190-100-106	Other Salaries for Instruction (3000 3)	286,447.00	.00	.00	286,447.00
11-190-100-320	Purchased Professional-Educational Services (3020 2)	17,464.00	1,828.00	4,886.00	10,750.00
11-190-100-420	Other Purchased Services (400-500 series) (3060 20)	561,132.00	101,961.78	353,060.26	106,109.96
11-190-100-610	General Supplies (3080 24)	1,383,000.74	253,108.24	577,404.04	552,488.46
11-190-100-640	Textbooks (3100 5)	97,740.40	366.83	12,415.75	84,957.82
11-190-100-890	Other Objects (3120 7)	36,820.00	1,995.00	.00	34,825.00
	Total:	2,382,604.14	359,259.85	947,766.05	1,075,578.24
Special Education - Learning and/or Language Disabilities					
11-204-100-106	Other Salaries for Instruction (4520)	80,165.00	.00	.00	80,165.00
11-204-100-610	General Supplies (4600 3)	5,000.00	84.54	391.59	4,523.87
	Total:	85,165.00	84.54	391.59	84,688.87
Special Education - Visual Impairments					
11-206-100-320	Purchased Professional-Educational Services (5040)	4,400.00	.00	4,400.00	.00
	Total:	4,400.00	.00	4,400.00	.00
Special Education - Behavioral Disabilities					
11-209-100-101	Salaries of Teachers (6000)	76,970.00	.00	.00	76,970.00
11-209-100-106	Other Salaries for Instruction (6020)	20,323.00	.00	.00	20,323.00
	Total:	97,293.00	.00	.00	97,293.00

**Report of the Secretary to the Board of Education
The School District of the Chathams
2021-22 August**

DRAFT

		Appropriations	Expenditures	Encumbrances	Available Balance
Special Education - Multiple Disabilities					
11-212-100-101	Salaries of Teachers (6500)	407,305.00	.00	.00	407,305.00
11-212-100-106	Other Salaries for Instruction (6520)	260,997.00	.00	.00	260,997.00
11-212-100-610	General Supplies (6600 3)	3,343.00	230.90	998.64	2,113.46
	Total:	671,645.00	230.90	998.64	670,415.46
Special Education - Resource Room/Resource Center					
11-213-100-101	Salaries of Teachers (7000 2)	4,231,043.00	.00	.00	4,231,043.00
11-213-100-106	Other Salaries for Instruction (7020 2)	1,068,349.00	.00	.00	1,068,349.00
11-213-100-610	General Supplies (7100 6)	8,669.00	473.22	3,794.05	4,401.73
11-213-100-640	Textbooks (7120)	1,500.00	.00	.00	1,500.00
	Total:	5,309,561.00	473.22	3,794.05	5,305,293.73
Special Education - Preschool Disabilities - Part-Time					
11-215-100-106	Other Salaries for Instruction (8020)	141,977.00	.00	.00	141,977.00
11-215-100-610	General Supplies (8100)	2,200.00	61.30	2,132.35	6.35
	Total:	144,177.00	61.30	2,132.35	141,983.35
Special Education - Preschool Disabilities - Full-Time					
11-216-100-101	Salaries of Teachers (8500)	457,795.00	.00	.00	457,795.00
11-216-100-106	Other Salaries for Instruction (8520)	57,088.00	.00	.00	57,088.00
11-216-100-610	General Supplies (8600)	1,200.00	257.07	543.05	399.88
	Total:	516,083.00	257.07	543.05	515,282.88
Basic Skills/Remedial - Instruction					
11-230-100-101	Salaries of Teachers (11000)	654,981.00	.00	.00	654,981.00
11-230-100-610	General Supplies (11100 4)	6,000.00	475.64	667.54	4,856.82
	Total:	660,981.00	475.64	667.54	659,837.82
Bilingual Education - Instruction					
11-240-100-101	Salaries of Teachers (12000)	217,745.00	.00	.00	217,745.00
	Total:	217,745.00	.00	.00	217,745.00
School - Sponsored Co-curricular and Extra-curricular Activities					
11-401-100-100	Salaries (17000)	379,440.00	9,717.77	.00	369,722.23
11-401-100-440	Purchased Services (300-500 series) (17020)	1,000.00	.00	.00	1,000.00
11-401-100-600	Supplies and Materials (17040)	69,080.00	760.00	5,699.43	62,620.57
11-401-100-800	Other Objects (17060 2)	30,250.00	13,291.02	.00	16,958.98
	Total:	479,770.00	23,768.79	5,699.43	450,301.78
School - Sponsored Athletics					
11-402-100-100	Salaries (17500 46)	524,150.00	250.00	.00	523,900.00
11-402-100-320	Purchased Services (300-500 series) (17520 25)	221,000.50	335.00	47,088.50	173,577.00

**Report of the Secretary to the Board of Education
The School District of the Chathams
2021-22 August**

DRAFT

		Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-600	Supplies and Materials (17540 32)	143,647.00	4,578.50	31,957.15	107,111.35
11-402-100-890	Other Objects (17560 28)	113,432.50	12,781.50	1,496.50	99,154.50
	Total:	1,002,230.00	17,945.00	80,542.15	903,742.85
	Summer School				
13-422-100-100	Salaries of Teachers (77500)	11,748.69	11,748.69	.00	.00
13-422-100-610	General Supplies (77620)	1,942.93	742.93	.00	1,200.00
	Total:	13,691.62	12,491.62	.00	1,200.00
	Alternative Education Programs				
13-423-100-100	Salaries of Teachers (78000)	190,469.71	190,469.71	.00	.00
13-423-100-610	General Supplies (78120)	1,901.00	1,901.00	.00	.00
	Total:	192,370.71	192,370.71	.00	.00
	UNDISTRIBUTED EXPENDITURES				
	Total:	.00	.00	.00	.00
	Instruction				
11-000-100-562	Tuition to Other LEAs Within the State-Special (29020)	287,927.00	4,150.00	46,846.70	236,930.30
11-000-100-563	Tuition to County Vocational School District - Regular (29040)	76,700.00	.00	76,000.00	700.00
11-000-100-566	Tuition to APSSD Within the State (29100)	1,927,341.96	170,204.21	1,344,006.95	413,130.80
11-000-100-567	Tuition to APSSD and Other LEAs-Special - Out of State (29120)	205,500.00	60,000.00	.00	145,500.00
	Total:	2,497,468.96	234,354.21	1,466,853.65	796,261.10
	Attendance and Social Work Services				
11-000-211-100	Salaries (29500)	98,362.00	5,099.60	25,498.00	67,764.40
	Total:	98,362.00	5,099.60	25,498.00	67,764.40
	Health Services				
11-000-213-100	Salaries (30500 4)	621,089.00	4,783.00	.00	616,306.00
11-000-213-300	Purchased Professional and Technical Services (30540 3)	26,690.00	.00	21,100.00	5,590.00
11-000-213-420	Other Purchased Services (400-500 series) (30560 6)	960.00	262.50	.00	697.50
11-000-213-610	Supplies and Materials (30580 7)	20,828.84	450.00	4,948.81	15,430.03
	Total:	669,567.84	5,495.50	26,048.81	638,023.53
	Speech/Occupational Therapy/Physical Therapy and Related Services				
11-000-216-101	Salaries (40500)	819,541.00	.00	.00	819,541.00
11-000-216-320	Purchased Professional - Educational Services (40520)	72,791.00	7,707.89	64,080.24	1,002.87
11-000-216-610	Supplies and Materials (40540)	4,020.00	1,796.38	676.69	1,546.93
	Total:	896,352.00	9,504.27	64,756.93	822,090.80

DRAFT

	Appropriations	Expenditures	Encumbrances	Available Balance
Extraordinary Services				
11-000-217-100	Salaries (41000 3)	660,092.00	.00	660,092.00
11-000-217-320	Purchased Professional - Educational Services (41020)	217,173.00	19,558.50	177,694.50
11-000-217-610	Supplies and Materials (41040)	53,993.00	25,727.50	5,081.93
	Total:	931,258.00	45,286.00	182,776.43
Guidance Services				
11-000-218-104	Salaries of Other Professional Staff (41500)	1,535,804.00	25,161.36	.00
11-000-218-105	Salaries of Secretarial and Clerical Assistants (41520)	139,665.00	19,343.90	86,079.20
11-000-218-320	Purchased Professional - Educational Services (41560)	23,300.00	5,743.50	17,230.50
11-000-218-390	Other Purchased Prof. and Tech. Services (41580)	12,600.00	.00	.00
11-000-218-610	Supplies and Materials (41620 6)	11,495.00	1,052.16	1,841.23
11-000-218-890	Other Objects (41640)	11,560.00	.00	.00
	Total:	1,734,424.00	51,300.92	105,150.93
Child Study Teams				
11-000-219-104	Salaries of Other Professional Staff (42000 2)	1,784,332.60	68,420.00	29,000.00
11-000-219-105	Salaries of Secretarial and Clerical Assistants (42020)	181,305.00	30,217.50	151,087.40
11-000-219-390	Other Purchased Prof. and Tech. Services (42080)	29,975.00	12,215.00	16,010.00
11-000-219-440	Other Purchased Services (400-500 series) (42100 2)	4,810.00	.00	.00
11-000-219-610	Supplies and Materials (42160)	32,310.88	27,299.39	1,354.56
11-000-219-890	Other Objects (42180)	3,150.00	325.00	.00
	Total:	2,035,883.48	138,476.89	197,451.96
Improvement of Instruction Services				
11-000-221-102	Salaries of Supervisor of Instruction (43000 3)	971,290.00	133,239.68	659,402.20
11-000-221-610	Supplies and Materials (43160)	500.00	.00	.00
11-000-221-890	Other Objects (43180)	500.00	.00	.00
	Total:	972,290.00	133,239.68	659,402.20
Educational Media/Library Services				
11-000-222-100	Salaries - Regular (43500 6)	592,375.00	7,624.00	38,120.00
11-000-222-500	Other Purchased Services (400-500 series) (43560 2)	108,334.33	38,733.55	39,263.46
11-000-222-600	Supplies and Materials (43580 6)	99,683.67	5,699.48	20,603.62
11-000-222-890	Other Objects (43600)	13,183.00	.00	.00
	Total:	813,576.00	52,057.03	97,987.08
Instructional Staff Training Services				
11-000-223-102	Salaries of Supervisors of Instruction (44000 2)	769,349.00	124,431.26	615,360.00
11-000-223-320	Purchased Professional - Educational Services (44080 3)	27,650.00	6,000.00	.00

DRAFT

		Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-580	Travel - All Other (44130 3)	62,675.00	5,580.99	432.20	56,661.81
11-000-223-610	Supplies and Materials (44140)	13,000.00	1,840.00	.00	11,160.00
11-000-223-890	Other Objects (44160 2)	26,375.00	17,327.99	959.74	8,087.27
	Total:	899,049.00	155,180.24	616,751.94	127,116.82
	Support Services - General Administration				
11-000-230-110	Salaries (45000 2)	569,562.68	94,927.04	474,635.20	.44
11-000-230-331	Legal Services (Note: APSSD - Not Litigation Related Legal Services) (45040)	240,105.12	8,866.92	191,133.08	40,105.12
11-000-230-332	Audit Fees (45060)	74,287.32	12,000.00	48,785.00	13,502.32
11-000-230-334	Architectural/Engineering Services (45080 2)	45,000.00	2,000.00	23,200.00	19,800.00
11-000-230-339	Other Purchased Professional Services (45100)	28,540.00	2,975.00	1,200.00	24,365.00
11-000-230-530	Communications / Telephone (45140 11)	68,136.00	1,247.95	25,836.50	41,051.55
11-000-230-580	Travel - All Other (45150)	12,120.00	635.00	.00	11,485.00
11-000-230-585	BOE Other Purchased Services (45160 2)	10,000.00	.00	.00	10,000.00
11-000-230-390	Miscellaneous Purchased Services (400-500) [Other than 530 and 585] (45180 3)	10,781.00	2,271.00	2,510.00	6,000.00
11-000-230-610	General Supplies (45200)	11,395.00	385.05	317.95	10,692.00
11-000-230-630	BOE In-House Training/Meeting Supplies (45220)	5,000.00	.00	.00	5,000.00
11-000-230-890	Miscellaneous Expenditures (45260 2)	28,852.00	9,826.15	.00	19,025.85
11-000-230-895	BOE Membership Dues and Fees (45280)	46,000.00	23,160.05	.00	22,839.95
	Total:	1,149,779.12	158,294.16	767,617.73	223,867.23
	Support Services - School Administration				
11-000-240-103	Salaries of Principals / Assistant Principals / Program Directors (46000)	2,075,733.00	343,867.88	1,719,339.20	12,525.92
11-000-240-105	Salaries of Secretarial and Clerical Assistants (46040 2)	810,306.00	116,596.37	596,476.60	97,233.03
11-000-240-500	Other Purchased Services (400-500 series) (46100 2)	26,199.00	79.10	7,408.90	18,711.00
11-000-240-580	Travel - All Other (46110 3)	3,000.00	.00	.00	3,000.00
11-000-240-610	Supplies and Materials (46120 7)	17,145.00	739.61	3,916.93	12,488.46
11-000-240-890	Other Objects (46140 6)	18,593.00	3,940.31	852.07	13,800.62
	Total:	2,950,976.00	465,223.27	2,327,993.70	157,759.03
	Central Services				
11-000-251-110	Salaries (47000 2)	878,847.18	146,474.35	732,371.60	1.23
11-000-251-330	Purchased Professional Services (47020 2)	51,860.00	20,690.00	767.50	30,402.50
11-000-251-420	Purchased Technical Services (47040 4)	19,032.00	827.00	9,173.00	9,032.00
11-000-251-592	Miscellaneous Purchased Services (400-500) [Other Than 594] (47060)	40,000.00	25,339.66	.00	14,660.34
11-000-251-610	Supplies and Materials (47100 2)	27,032.00	1,779.52	12,254.82	12,997.66
11-000-251-890	Miscellaneous Expenditures (47180 2)	7,060.00	4,343.00	1,500.00	1,217.00
	Total:	1,023,831.18	199,453.53	756,066.92	68,310.73

	Appropriations	Expenditures	Encumbrances	Available Balance	
Administrative Information Technology					
11-000-252-110	Salaries (47500)	649,587.84	117,174.64	532,413.20	.00
11-000-252-420	Other Purchased Services (400-500 series) (47560 2)	59,646.48	30,141.64	2,690.17	26,814.67
11-000-252-580	Travel - All Other (47570)	5,400.00	61.11	1,813.89	3,525.00
11-000-252-610	Supplies and Materials (47580)	133,420.00	21,403.02	40,563.65	71,453.33
11-000-252-890	Other Objects (47600)	600.00	575.00	.00	25.00
	Total:	848,654.32	169,355.41	577,480.91	101,818.00
Required Maintenance for School Facilities					
11-000-261-110	Salaries (48500 4)	673,446.48	116,242.66	498,186.60	59,017.22
11-000-261-420	"Cleaning, Repair, and Maintenance Services" (48520 3)	350,621.11	96,744.99	171,694.59	82,181.53
11-000-261-610	General Supplies (48540 2)	229,380.16	197,902.51	26,530.01	4,947.64
11-000-261-890	Other Objects (48560)	2,000.00	1,050.00	.00	950.00
	Total:	1,255,447.75	411,940.16	696,411.20	147,096.39
Custodial Services					
11-000-262-110	Salaries (49000 6)	2,027,975.00	314,723.82	1,497,069.40	216,181.78
11-000-262-107	Salaries of Non-Instructional Aides (49020 2)	54,558.00	.00	.00	54,558.00
11-000-262-420	"Cleaning, Repair, and Maintenance Services" (49060)	317,377.60	50,193.25	156,838.89	110,345.46
11-000-262-490	Other Purchased Property Services (49120 8)	136,908.00	7,792.37	128,845.33	270.30
11-000-262-520	Insurance (49140)	367,650.00	113,862.00	.00	253,788.00
11-000-262-610	General Supplies (49180 7)	252,132.69	15,674.73	85,526.86	150,931.10
11-000-262-621	Energy (Natural Gas) (49200 6)	433,500.00	3,332.43	430,167.57	.00
11-000-262-622	Energy (Electricity) (49220 8)	587,200.00	36,776.09	550,423.91	.00
11-000-262-626	Energy (Gasoline) (49260 2)	27,540.00	-87,388.45	94,600.00	20,328.45
11-000-262-890	Other Objects (49280)	5,000.00	.00	.00	5,000.00
11-000-262-837	Interest - Energy Savings Improvement Program Bonds (49300)	83,358.00	42,405.24	40,952.36	.40
11-000-262-917	Principal - Energy Savings Improvement Program Bonds (49320)	243,802.92	121,174.93	122,627.81	.18
	Total:	4,537,002.21	618,546.41	3,107,052.13	811,403.67
Care and Upkeep of Grounds					
11-000-263-110	Salaries (50000)	119,080.08	19,846.68	99,233.40	.00
11-000-263-420	"Cleaning, Repair, and Maintenance Services" (50040)	74,880.50	4,751.00	42,499.34	27,630.16
11-000-263-610	General Supplies (50060)	38,000.00	2,960.90	4,753.41	30,285.69
	Total:	231,960.58	27,558.58	146,486.15	57,915.85
Unknown					
11-000-266-110	Salaries (51000 3)	226,593.00	2,287.98	.00	224,305.02
11-000-266-300	Purchased Professional and Technical Services (51020 4)	155,000.00	.00	.00	155,000.00

		Appropriations	Expenditures	Encumbrances	Available Balance
11-000-266-420	"Cleaning, Repair, and Maintenance Services" (51040)	86,465.60	18,453.60	28,084.00	39,928.00
11-000-266-610	General Supplies (51060 3)	170,350.00	.00	.00	170,350.00
	Total:	638,408.60	20,741.58	28,084.00	589,583.02
	Student Transportation Services				
11-000-270-160	Salaries for Pupil Transportation (Between Home and School) - Regular (52020)	30,900.00	4,833.31	24,166.60	1,900.09
11-000-270-350	Management Fee - ESC and CTSA Transportation Program (52100)	12,960.00	5,045.00	5,045.00	2,870.00
11-000-270-390	Other Purchased Professional and Technical Services (52120)	6,000.00	.00	.00	6,000.00
11-000-270-503	Contract Services - Aid in Lieu Payments -Non-Public School (52200)	210,000.00	52,972.00	500.00	156,528.00
11-000-270-511	Contract Services (Between Home and School)-Vendors (52260)	1,015,197.00	.00	906,957.67	108,239.33
11-000-270-512	Contract Services (Other than Between Home and School)-Vendors (52280 10)	450,744.00	.00	94,500.00	356,244.00
11-000-270-517	Contract Services (Regular Students)-ESCs and CTSA's (52360)	204,000.00	.00	.00	204,000.00
11-000-270-518	Contract Services (Special Ed Students)-ESCs and CTSA's (52380)	1,647,284.00	.00	211.44	1,647,072.56
	Total:	3,577,085.00	62,850.31	1,031,380.71	2,482,853.98
	Personnel Services - Unallocated Employee Benefits				
11-000-291-220	Social Security Contributions (71020)	851,016.00	104,272.02	102.61	746,641.37
11-000-291-241	Other Retirement Contributions - PERS (71060 2)	855,000.00	132.55	.00	854,867.45
11-000-291-260	Workmen's Compensation (71160)	251,924.00	241,407.38	.00	10,516.62
11-000-291-270	Health Benefits (71180 3)	8,957,550.00	-588,775.44	9,487,803.75	58,521.69
11-000-291-280	Tuition Reimbursement (71200 3)	155,000.00	39,997.00	.00	115,003.00
11-000-291-290	Other Employee Benefits (71220 4)	260,000.00	2,698.00	26,002.00	231,300.00
	Total:	11,330,490.00	-200,268.49	9,513,908.36	2,016,850.13
	Facilities Acquisition and Construction Services				
12-000-400-334	Architectural/Engineering Services (76040)	5,000.00	.00	.00	5,000.00
12-000-400-450	Construction Services (76080 6)	2,961,004.04	177,526.00	2,782,897.80	580.24
12-000-400-720	Lease Purchase Agreements - Principal (76140)	33,049.20	.00	33,049.20	.00
12-000-400-896	Assessment for Debt Service on SDA Funding (76210)	112,459.00	.00	.00	112,459.00
	Total:	3,111,512.24	177,526.00	2,815,947.00	118,039.24
	Equipment				
12-402-100-732	School-Sponsored and Other Instructional Programs (75080)	3,820.00	.00	3,075.00	745.00
12-000-100-731	Undistributed Expenditures - Instruction (75500 2)	349,788.84	189,327.00	62,474.84	97,987.00
12-000-252-730	Undistributed Expenditures - Administrative Information Technology (75680)	80,000.00	.00	.00	80,000.00

**Report of the Secretary to the Board of Education
The School District of the Chathams
2021-22 August**

DRAFT

		Appropriations	Expenditures	Encumbrances	Available Balance
12-000-262-732	Undistributed Expenditures - Custodial Services (75720 2)	18,549.14	15,012.80	3,536.34	.00
12-000-266-730	Undistributed Expenditures - Security (75760)	51,635.31	.00	51,635.31	.00
	Total:	503,793.29	204,339.80	120,721.49	178,732.00
	Contribution (Transfer) of Funds to Charter Schools				
10-000-100-569	Transfer of Funds to Charter Schools (84000)	31,574.00	4,246.00	27,328.00	.00
	Total:	31,574.00	4,246.00	27,328.00	.00
	General Fund Grand Total:	76,845,898.70	3,775,332.31	26,458,247.28	46,612,319.11

20 Special Revenue Fund

Assets and Liabilities

Assets			
101	Cash (101)		42,062.81
102-107	Cash on hand and equivalents (102-107 (Summed))		.00
111	INVESTMENTS (108-121)		
116	CAPITAL RESERVE ACCOUNT (108-121)		
117	MAINTENANCE RESERVE ACCOUNT (108-121)		
121	TAX LEVY RECEIVABLE (108-121)		
	Accounts Receivable: (132-149)		
132	INTERFUND ACCOUNTS RECEIVABLE		
141	A/R: State of NJ		
142	A/R: Federal	42,222.20	
143	INTERGOVT ACCT RECEIVABLE - OTHER		
		<hr/>	42,222.20
	Loans Receivable: (131,151,152)		
131	INTERFUND LOANS RECEIVABLE		
151	LOANS RECEIVABLE		
152	ALLOWANCE FOR UNCOLLECTIBLE LOANS		
			.00
	Total Other Assets (153,154,199)		.00
Resources			
301	Estimated Revenues	1,889,035.89	
302	Revenues	(109,788.61)	
			1,779,247.28
			<hr/>
	Total assets and resources:		1,863,532.29

20 Special Revenue Fund
Liabilities and Fund Equity

Liabilities			
401	InterFund Payable		
402	INTERFUND ACCOUNTS PAYABLE-PY		
411	INTERGOVT ACCOUNTS PAYABLE -STATE		
412	INTERGOVT ACCOUNTS PAYABLE -FEDERAL		
413	INTERGOVT ACCOUNTS PAYABLE - OTHER		
421	Accounts Payable		16,039.78
422	ACCOUNTS PAYABLE - PRIOR YEAR		
431	CONTRACTS PAYABLE		
451	LOAN PAYABLE		
481	Deferred Revenue		115,376.28
499	OTHER CURRENT LIABILITIES		
			131,416.06
Fund Balance			
	Appropriated		
	Reserve for Encumbrances (753-754)		
753	Reserve for Encumbrances: Current		639,555.28
754	Reserve for Encumbrances: Prior		116,033.82
601	Appropriations (601)		2,006,364.41
602	Expenditures (602)	116,265.24	
603	Encumbrances (603)	755,589.10	
	Less: Expenditures and Encumbrances		(871,854.34)
	Total Appropriations		1,890,099.17
	Reserved Fund Balance		
761	CAPITAL RESERVE ACCOUNT (761)		
604	Add:INCREASE IN CAPITAL RESERVE (604)		
307	Less:BUDGETED WITHDRAWAL FROM CAPITAL RESERVE (307)		
309	Less:BUDGETED WITHDRAWAL FROM CAPITAL RESERVE EXCESS CO (309)		
605	Add:Prior Enc (605)		
764	MAINTENANCE RESERVE ACCOUNT (764)		
606	Add:INCREASE IN MAINTENANCE RESERVE (606)		
310	Less:BUDGETED WITHDRAWAL FROM MAINTENANCE RESERVE (310)		
75[0-2],76x	Other Reserves ((Summed))		.00

Total Reserved Fund Balance: _____ .00

Unappropriated:

303 Budgeted Fund Balance (303) 1,545.74

770 Unassigned Fund Balance (770) (159,528.68)

771 DESIGNATED FUND BALANCE (771)

772 UNDESIGNATED FUND BALANCE (772)

Total Unappropriated: _____ (157,982.94)

Total Liabilities and Fund Balance _____ **1,863,532.29**

20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	2,006,364.41	871,854.34	1,134,510.07
Revenues	(1,889,035.89)	(109,788.61)	(1,779,247.28)
Subtotal	117,328.52	762,065.73	-644,737.21
Change in Capital Reserve:			
Plus: INCREASE IN CAPITAL RESERVE (604)			
Less: BUDGETED WITHDRAWAL FROM CAPITAL RESERVE (307)	0	0	0
Less: BUDGETED WITHDRAWAL FROM CAPITAL RESERVE EXCESS CO (309)	0	0	0
	.00	.00	.00
Change in Sales/Leaseback reserve:			
Plus: Prior Enc (605)			
	.00	.00	.00
Change in Maintenance Reserve:			
Plus: INCREASE IN MAINTENANCE RESERVE (606)			
Less: BUDGETED WITHDRAWAL FROM MAINTENANCE RESERVE (310)	0	0	0
	.00	.00	.00
Less: Reserve for Encumbrances: Prior	118,874.26	118,874.26	.00
Budgeted Fund Balance:	-1,545.74	643,191.47	-644,737.21

20 Special Revenue Fund
Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance
1XXX	From Local Sources	213,639.54	74,286.61	139,352.93
3XXX	From State Sources	210,331.00	35,502.00	174,829.00
4XXX	From Federal Sources	1,465,065.35	.00	1,465,065.35
	Total revenues/sources of funds	1,889,035.89	109,788.61	1,779,247.28

Expenditures		Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects					
20-*	Other Special Revenue Fund	414,446.85	51,749.84	114,872.13	247,824.88
	Local Projects Totals:	414,446.85	51,749.84	114,872.13	247,824.88
State Projects					
20-50x-xxx-xxx	Nonpublic Auxiliary Services	74,953.00	.00	74,953.00	.00
20-501-xxx-xxx	Nonpublic Textbooks	20,886.00	.00	20,886.00	.00
20-509-xxx-xxx	Nonpublic Nursing Services	38,976.00	.00	38,976.00	.00
20-510-xxx-xxx	Technology Initiative	14,616.00	.00	14,616.00	.00
20-511-xxx-xxx	Nonpublic Security Aid	60,900.00	.00	60,900.00	.00
	State Projects Totals:	210,331.00	.00	210,331.00	.00
Federal Projects					
20-27x-xxx-xxx	Title II	38,493.00	2,000.00	.00	36,493.00
20-24x-xxx-xxx	Title III	2,580.00	.00	.00	2,580.00
20-25x-xxx-xxx	I.D.E.A. Part B (Handicapped)	911,526.76	47,819.68	294,353.88	569,353.20
20-483-xxx-xxx	CRRSA Act-ESSER II Grant Program	373,761.80	3,672.91	122,384.09	247,704.80
20-484-xxx-xxx	CRRSA Act-Learning Acceleration Grant Program	23,830.00	3,554.37	6,250.00	14,025.63
20-485-xxx-xxx	CRRSA Act - Mental Health Grant	31,395.00	7,468.44	7,398.00	16,528.56
	Federal Projects Totals:	1,381,586.56	64,515.40	430,385.97	886,685.19
	Total Special Revenue Funds	2,006,364.41	116,265.24	755,589.10	1,134,510.07

20 Special Revenue Fund
Schedule Of Revenues
Actual Compared with Estimated

		Estimated	Actual	Unrealized
	Revenues from Local Sources			
20-1920	Contributions and Donations from Private Sources	213,639.54	74,286.61	139,352.93
	Revenues from Local Sources Totals:	<u>213,639.54</u>	<u>74,286.61</u>	<u>139,352.93</u>
	Revenues from State Sources			
20-3230	Restricted Nonpublic Aids.	74,953.00	.00	74,953.00
20-3231	Nonpublic Textbook Aid	20,886.00	20,886.00	.00
20-3239	Nonpublic Nursing Services Aid.	38,976.00	.00	38,976.00
20-3240	Nonpublic Technology Initiative Aid	14,616.00	14,616.00	.00
20-3241	Nonpublic Security Aid	60,900.00	.00	60,900.00
	Revenues from State Sources Totals:	<u>210,331.00</u>	<u>35,502.00</u>	<u>174,829.00</u>
	Revenues from Federal Sources			
20-4419	ARP - IDEA Grant Program	199,030.00	.00	199,030.00
20-4420	I.D.E.A. Part B	845,101.00	.00	845,101.00
20-4423	I.D.E.A. Part B	25,400.00	.00	25,400.00
20-4451	Title II-A	38,493.00	.00	38,493.00
20-4491	Title III	2,580.00	.00	2,580.00
20-4534	CRRSA Act - ESSER II	305,486.35	.00	305,486.35
20-4535	CRRSA Act - Learning Acceleration Grant	17,580.00	.00	17,580.00
20-4536	CRRSA Act - Mental Health Grant	31,395.00	.00	31,395.00
	Revenues from Federal Sources Totals:	<u>1,465,065.35</u>	<u>.00</u>	<u>1,465,065.35</u>
	Total Special Revenue Fund	<u>1,889,035.89</u>	<u>109,788.61</u>	<u>1,779,247.28</u>

**20 Special Revenue Fund
Statement of Appropriations
Compared with Expenditures and Encumbrances**

		Appropriations	Expenditures	Encumbrances	Available Balance
	Unknown				
20-011-101-610	Disposition of Program Income (84080 11)	76,698.10	40,800.00	20,490.05	15,408.05
	Total:	76,698.10	40,800.00	20,490.05	15,408.05
	Unknown				
20-012-100-100	Disposition of Program Income (84080 11)	73,552.08	9,708.84	56,555.98	7,287.26
	Total:	73,552.08	9,708.84	56,555.98	7,287.26
	Unknown				
20-013-100-440	Disposition of Program Income (84080 4)	9,414.33	.00	7,236.50	2,177.83
	Total:	9,414.33	.00	7,236.50	2,177.83
	Unknown				
20-015-100-610	Disposition of Program Income (84080 39)	55,752.34	1,241.00	22,013.60	32,497.74
	Total:	55,752.34	1,241.00	22,013.60	32,497.74
	ARP - IDEA Grant Program				
20-223-100-500	ARP - IDEA Grant Program (88641 3)	183,369.00	.00	8,576.00	174,793.00
	Total:	183,369.00	.00	8,576.00	174,793.00
	ARP - IDEA PreSchool Grant Program				
20-224-100-500	ARP - IDEA Grant Program (88641)	15,661.00	.00	.00	15,661.00
	Total:	15,661.00	.00	.00	15,661.00
	NCLB Title III				
20-241-100-600	Instructional Supplies (88525)	2,580.00	.00	.00	2,580.00
	Total:	2,580.00	.00	.00	2,580.00
	IDEIA Part B				
20-250-200-320	Disposition of Program Income (84080 2)	39,523.00	.00	39,523.00	.00
20-250-100-500	Tuition - Private/Out of State (Includes to APSSDs) (88605)	805,578.00	33,746.40	202,478.40	569,353.20
	Total:	845,101.00	33,746.40	242,001.40	569,353.20
	IDEIA Part B				
20-252-100-610	Disposition of Program Income (84080 2)	41,025.76	1,233.28	39,792.48	.00
20-252-100-500	Tuition - Private/Out of State (Includes to APSSDs) (88605)	25,400.00	12,840.00	12,560.00	.00
	Total:	66,425.76	14,073.28	52,352.48	.00
	NCLB Title IIA				

DRAFT

		Appropriations	Expenditures	Encumbrances	Available Balance
20-275-100-101	Salaries of Teachers (88501)	7,437.00	.00	.00	7,437.00
20-275-200-200	Employee Benefits (88511)	569.00	.00	.00	569.00
20-275-200-300	Professional Technical Services (88512 2)	18,334.00	2,000.00	.00	16,334.00
20-275-200-500	Other Purchased Services (88514 2)	7,153.00	.00	.00	7,153.00
20-275-200-600	Supplies and Materials (88515)	5,000.00	.00	.00	5,000.00
	Total:	38,493.00	2,000.00	.00	36,493.00
	CRRSA Act-ESSER II Grant Program				
20-483-100-100	Total Federal Projects (88740 8)	373,761.80	3,672.91	122,384.09	247,704.80
	Total:	373,761.80	3,672.91	122,384.09	247,704.80
	CRRSA Act-Learning Acceleration Grant Program				
20-484-100-100	Total Federal Projects (88740 3)	23,830.00	3,554.37	6,250.00	14,025.63
	Total:	23,830.00	3,554.37	6,250.00	14,025.63
	CRRSA Act-Mental Health Grant Program				
20-485-100-100	Total Federal Projects (88740 4)	31,395.00	7,468.44	7,398.00	16,528.56
	Total:	31,395.00	7,468.44	7,398.00	16,528.56
	New Jersey Nonpublic Textbooks Aid				
20-501-100-640	Nonpublic Textbooks (88000)	20,886.00	.00	20,886.00	.00
	Total:	20,886.00	.00	20,886.00	.00
	New Jersey Nonpublic Auxiliary Services - Basic Skills/Remedial				
20-502-100-320	Disposition of Program Income (84080)	.00	.00	.00	.00
20-502-100-320	Nonpublic Auxiliary Services (88020)	8,062.00	.00	8,062.00	.00
	Total:	8,062.00	.00	8,062.00	.00
	Nonpublic Handicapped - Supplemental Instruction				
20-506-100-320	Nonpublic Handicapped Services (88040)	23,128.00	.00	23,128.00	.00
	Total:	23,128.00	.00	23,128.00	.00
	New Jersey Nonpublic Handicapped Services				
20-507-100-320	Nonpublic Handicapped Services (88040 2)	32,603.00	.00	32,603.00	.00
	Total:	32,603.00	.00	32,603.00	.00
	Nonpublic Handicapped - Corrective Speech				
20-508-100-320	Nonpublic Handicapped Services (88040)	11,160.00	.00	11,160.00	.00
	Total:	11,160.00	.00	11,160.00	.00
	New Jersey Nonpublic Nursing Services				
20-509-100-320	Nonpublic Nursing Services (88060)	38,976.00	.00	38,976.00	.00
	Total:	38,976.00	.00	38,976.00	.00
	Nonpublic Technology Initiative Program				

		Appropriations	Expenditures	Encumbrances	Available Balance
20-510-100-610	Nonpublic Technology Initiative (88080)	14,616.00	.00	14,616.00	.00
	Total:	14,616.00	.00	14,616.00	.00
	Nonpublic Security Aid Program				
20-511-100-610	Nonpublic Security Aid (88090)	60,900.00	.00	60,900.00	.00
	Total:	60,900.00	.00	60,900.00	.00
	Special Revenue Fund Grand Total:	2,006,364.41	116,265.24	755,589.10	1,134,510.07

30 Capital Projects Fund

Assets and Liabilities

Assets			
101	Cash (101)		
102-107	Cash on hand and equivalents (102-107 (Summed))		.00
111	INVESTMENTS (108-121)		
116	CAPITAL RESERVE ACCOUNT (108-121)		
117	MAINTENANCE RESERVE ACCOUNT (108-121)		
121	TAX LEVY RECEIVABLE (108-121)		
	Accounts Receivable: (132-149)		
132	Interfund Receivable		
141	A/R: State of NJ		
142	INTERGOVT ACCT RECEIVABLE - FEDERAL		
143	INTERGOVT ACCT RECEIVABLE - OTHER	_____	.00
	Loans Receivable: (131,151,152)		
131	INTERFUND LOANS RECEIVABLE		
151	LOANS RECEIVABLE		
152	ALLOWANCE FOR UNCOLLECTIBLE LOANS		
	Total Other Assets (153,154,199)		.00
			.00
Resources			
301	Estimated Revenues		
302	Revenues		
			.00
	Total assets and resources:	_____	.00

30 Capital Projects Fund
Liabilities and Fund Equity

Liabilities			
401	INTERFUND ACCOUNTS PAYABLE		
402	INTERFUND ACCOUNTS PAYABLE-PY		
411	INTERGOVT ACCOUNTS PAYABLE -STATE		
412	INTERGOVT ACCOUNTS PAYABLE -FEDERAL		
413	INTERGOVT ACCOUNTS PAYABLE - OTHER		
421	Accounts Payable		
422	ACCOUNTS PAYABLE - PRIOR YEAR		
431	CONTRACTS PAYABLE		
451	LOAN PAYABLE		
481	DEFERRED REVENUES		
499	OTHER CURRENT LIABILITIES	_____	.00
Fund Balance			
	Appropriated		
	Reserve for Encumbrances (753-754)		
753	Reserve for Encumbrances: Current		
754	Reserve for Encumbrances: Prior		
601	Appropriations (601)		
602	Expenditures (602)		
603	Encumbrances (603)	_____	
	Less: Expenditures and Encumbrances		
	Total Appropriations	_____	.00
	Reserved Fund Balance		
761	CAPITAL RESERVE ACCOUNT (761)		
604	Add:INCREASE IN CAPITAL RESERVE (604)		
307	Less:BUDGETED WITHDRAWAL FROM CAPITAL RESERVE (307)		
309	Less:BUDGETED WITHDRAWAL FROM CAPITAL RESERVE EXCESS CO		
	(309)		
605	Add:Prior Enc (605)		
764	MAINTENANCE RESERVE ACCOUNT (764)		
606	Add:INCREASE IN MAINTENANCE RESERVE (606)		
310	Less:BUDGETED WITHDRAWAL FROM MAINTENANCE RESERVE (310)		
75[0-2],76x	Other Reserves ((Summed))		.00

DRAFT

Total Reserved Fund Balance: _____ .00

Unappropriated:

303 Budgeted Fund Balance (303)

770 Fund Balance (770)

771 DESIGNATED FUND BALANCE (771)

772 UNDESIGNATED FUND BALANCE (772)

Total Unappropriated: _____ .00

Total Liabilities and Fund Balance _____

30 Capital Projects Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
Subtotal	.00	.00	.00
Change in Capital Reserve:			
Plus: INCREASE IN CAPITAL RESERVE (604)			
Less: BUDGETED WITHDRAWAL FROM CAPITAL RESERVE (307)	()	()	()
Less: BUDGETED WITHDRAWAL FROM CAPITAL RESERVE EXCESS CO (309)	()	()	()
	.00	.00	.00
Change in Sales/Leaseback reserve:			
Plus: Prior Enc (605)			
	.00	.00	.00
Change in Maintenance Reserve:			
Plus: INCREASE IN MAINTENANCE RESERVE (606)			
Less: BUDGETED WITHDRAWAL FROM MAINTENANCE RESERVE (310)	()	()	()
	.00	.00	.00
Less: Reserve for Encumbrances: Prior			
Budgeted Fund Balance:	.00	.00	.00

30 Capital Projects Fund
Interim Statements Comparing
Budget Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance
	Total revenues/sources of funds	.00	.00	.00
Expenditures		Appropriations	Expenditures	Encumbrances
				Available Balance

30 Capital Projects Fund

**Schedule Of Revenues
Actual Compared with Estimated**

	Estimated	Actual	Unrealized
Total Capital Projects Fund	.00	.00	.00

30 Capital Projects Fund
Statement of Appropriations
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Capital Projects Fund Grand Total:	.00	.00	.00	.00

40 Debt Service Fund

Assets and Liabilities

Assets			
101	Cash (101)		686,264.38
102-107	Cash on hand and equivalents (102-107 (Summed))		.00
111	INVESTMENTS (108-121)		
116	CAPITAL RESERVE ACCOUNT (108-121)		
117	MAINTENANCE RESERVE ACCOUNT (108-121)		
121	Tax Levy Receivable (108-121)		1,662,650.00
	Accounts Receivable: (132-149)		
132	INTERFUND ACCOUNTS RECEIVABLE		
141	A/R: State of NJ	161,823.00	
142	INTERGOVT ACCT RECEIVABLE - FEDERAL		
143	INTERGOVT ACCT RECEIVABLE - OTHER		
		<hr/>	161,823.00
	Loans Receivable: (131,151,152)		
131	INTERFUND LOANS RECEIVABLE		
151	LOANS RECEIVABLE		
152	ALLOWANCE FOR UNCOLLECTIBLE LOANS		
			.00
	Total Other Assets (153,154,199)		.00
Resources			
301	Estimated Revenues	3,555,959.00	
302	Revenues	(3,555,959.00)	
			.00
	Total assets and resources:		<hr/> 2,510,737.38

40 Debt Service Fund
Liabilities and Fund Equity

Liabilities			
401	INTERFUND ACCOUNTS PAYABLE		
402	INTERFUND ACCOUNTS PAYABLE-PY		
411	INTERGOVT ACCOUNTS PAYABLE -STATE		
412	INTERGOVT ACCOUNTS PAYABLE -FEDERAL		
413	INTERGOVT ACCOUNTS PAYABLE - OTHER		
421	ACCOUNTS PAYABLE - CURRENT YEAR		
422	ACCOUNTS PAYABLE - PRIOR YEAR		
431	CONTRACTS PAYABLE		
451	LOAN PAYABLE		
481	DEFERRED REVENUES		
499	OTHER CURRENT LIABILITIES		
			.00
Fund Balance			
	Appropriated		
	Reserve for Encumbrances (753-754)		
753	Reserve for Encumbrances: Current		2,508,987.50
754	Reserve for Encumbrances: Prior		
601	Appropriations (601)		3,576,275.00
602	Expenditures (602)	1,067,287.50	
603	Encumbrances (603)	2,508,987.50	
	Less: Expenditures and Encumbrances		(3,576,275.00)
	Total Appropriations		2,508,987.50
	Reserved Fund Balance		
761	CAPITAL RESERVE ACCOUNT (761)		
604	Add:INCREASE IN CAPITAL RESERVE (604)		
307	Less:BUDGETED WITHDRAWAL FROM CAPITAL RESERVE (307)		
309	Less:BUDGETED WITHDRAWAL FROM CAPITAL RESERVE EXCESS CO (309)		
605	Add:Prior Enc (605)		
764	MAINTENANCE RESERVE ACCOUNT (764)		
606	Add:INCREASE IN MAINTENANCE RESERVE (606)		
310	Less:BUDGETED WITHDRAWAL FROM MAINTENANCE RESERVE (310)		
75[0-2],76x	Other Reserves ((Summed))		.00

Total Reserved Fund Balance: _____ .00

Unappropriated:

303 Budgeted Fund Balance (303) (20,316.00)

770 Fund Balance (770) 22,065.88

771 DESIGNATED FUND BALANCE (771)

772 UNDESIGNATED FUND BALANCE (772)

Total Unappropriated: _____ 1,749.88

Total Liabilities and Fund Balance _____ **2,510,737.38**

DRAFT

40 Debt Service Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	3,576,275.00	3,576,275.00	.00
Revenues	(3,555,959.00)	(3,555,959.00)	(.00)
Subtotal	20,316.00	20,316.00	.00
Change in Capital Reserve:			
Plus: INCREASE IN CAPITAL RESERVE (604)			
Less: BUDGETED WITHDRAWAL FROM CAPITAL RESERVE (307)	0	0	0
Less: BUDGETED WITHDRAWAL FROM CAPITAL RESERVE EXCESS CO (309)	0	0	0
	.00	.00	.00
Change in Sales/Leaseback reserve:			
Plus: Prior Enc (605)			
	.00	.00	.00
Change in Maintenance Reserve:			
Plus: INCREASE IN MAINTENANCE RESERVE (606)			
Less: BUDGETED WITHDRAWAL FROM MAINTENANCE RESERVE (310)	0	0	0
	.00	.00	.00
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	20,316.00	20,316.00	.00

40 Debt Service Fund

**Interim Statements Comparing
 Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds		Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX	From Local Sources	3,325,299.00	3,325,299.00	.00	
3XXX	From State Sources	230,660.00	230,660.00	.00	
	Total revenues/sources of funds	3,555,959.00	3,555,959.00	.00	
Expenditures		Appropriations	Expenditures	Encumbrances	Available Balance
Repayment of Debt					
40-701-510-xxx	Repayment of Debt - Regular	.00	.00	.00	.00
	Repayment of Debt Totals:	.00	.00	.00	.00
Other					
40-*	Other Debt Service Fund	.00	.00	.00	.00
	Other Totals:	.00	.00	.00	.00
	Total Special Revenue Funds	3,576,275.00	1,067,287.50	2,508,987.50	.00

40 Debt Service Fund
Schedule Of Revenues
Actual Compared with Estimated

		Estimated	Actual	Unrealized
	Revenues from Local Sources			
40-1210	Ad Valorem Taxes - Local Tax Levy	3,325,299.00	3,325,299.00	.00
	Revenues from Local Sources Totals:	3,325,299.00	3,325,299.00	.00
	Revenues from State Sources			
40-3160	Debt Service Aid Type II.	230,660.00	230,660.00	.00
	Revenues from State Sources Totals:	230,660.00	230,660.00	.00
	Total Debt Service Fund	3,555,959.00	3,555,959.00	.00

40 Debt Service Fund

**Statement of Appropriations
 Compared with Expenditures and Encumbrances**

	Appropriations	Expenditures	Encumbrances	Available Balance
Regular Debit Service				
40-701-510-910 Redemption of Principal-Early Retirement Bonds (89560)	2,280,000.00	415,000.00	1,865,000.00	.00
40-701-510-834 Interest on Bonds (89600)	1,296,275.00	652,287.50	643,987.50	.00
Total:	3,576,275.00	1,067,287.50	2,508,987.50	.00
Debt Service Fund Grand Total:	3,576,275.00	1,067,287.50	2,508,987.50	.00

School District of the Chathams**Outstanding Check List****General Fund August 2021**

Date	Check #	Amount	Date	Check #	Amount
12/7/2020	69790	16.87	8/23/2021	72001	12,433.58
12/7/2020	69834	22.95	8/23/2021	72004	11,807.40
12/7/2020	69877	16.87	8/23/2021	72012	262.5
12/7/2020	69890	22.95	8/23/2021	72014	799.99
12/7/2020	69914	16.87	8/23/2021	72015	251.72
12/7/2020	69945	16.87	8/23/2021	72016	2,200.00
12/7/2020	69952	259.99	8/23/2021	72017	2,240.00
			8/23/2021	72029	325
3/1/2021	70516	16.87	8/23/2021	72032	5,537.00
3/1/2021	70541	16.87	8/23/2021	72033	3,050.00
3/1/2021	70562	134.34	8/23/2021	72034	6,750.00
3/10/2021	70744	366.67	8/23/2021	72037	790
3/10/2021	70786	955.56	8/23/2021	72038	6,000.00
3/10/2021	70788	1,000.00	8/23/2021	72043	12,500.00
3/22/2021	70917	1,500.00	8/23/2021	72066	15,127.28
			8/23/2021	72079	255.7
4/26/2021	71024	144	8/23/2021	72081	560
			8/23/2021	72083	639.7
6/21/2021	71294	55,874.08	8/23/2021	72084	625
6/21/2021	71330	150	8/23/2021	72091	1,690.00
6/21/2021	71454	10,899.53	8/23/2021	72093	1,927.50
6/30/2021	71493	133.7	8/23/2021	72100	508.58
6/30/2021	71524	104.32	8/23/2021	72101	58.56
			8/23/2021	72107	517.05
7/21/2021	71630	504	8/23/2021	72108	189.96
7/22/2021	71723	2,900.00			
7/28/2021	71749	500			87,046.52
7/28/2021	71759	850			
7/28/2021	71777	333.33			
7/28/2021	71796	844.44			
7/28/2021	71820	833.34			
7/28/2021	71826	500			
7/28/2021	71847	844.44			
7/28/2021	71855	416.67			
8/23/2021	71918	60.78			
8/23/2021	71919	8,600.00			
8/23/2021	71922	516.15			
8/23/2021	71930	5,590.00			
8/23/2021	71932	71.32			
8/23/2021	71934	8,957.60			
8/23/2021	71938	1,690.00			
8/23/2021	71940	26.81			
8/23/2021	71944	132.55			
8/23/2021	71946	390			
8/23/2021	71949	208.41			
8/23/2021	71953	1,173.30			
8/23/2021	71964	73			
8/23/2021	71968	416.67			
8/23/2021	71973	618.75			
8/23/2021	71976	416.67			
8/23/2021	71978	1,241.00			
8/23/2021	71983	33,886.16			
8/23/2021	71984	227.89			
8/23/2021	71987	245.14			
8/23/2021	71988	416.67			
8/23/2021	71993	210.07			

 145,364.47

 \$ 232,410.99

DRAFT

**School District of the Chathams
Payroll Fund Outstanding List
For the Month Ending: August 2021**

Issue Date	Ck#	Amount
2/28/2020	81051 \$	550.40
3/31/2021	81192	226.11
8/31/2021	81318	3,147.10
8/31/2021	81321	2,016.75

\$ 5,940.36

DRAFT

**School District of the Chathams
Payroll Agency Fund Outstanding List
For the Month Ending: August 2021**

Date	Check #	Amount
8/31/2021	PA wire	169.26
8/31/2021	90004	688.68
8/31/2021	90005	528.32

\$ 1,386.26

DRAFT

**School District of the Chatha
Cafeteria Fund Outstanding I
For the Month Ending: August**

Date	Check #	Amount
11/16/2020	5723	80.00
11/16/2020	5724	544.22
5/17/2021	5750	13.00

Total July 2021 \$ 637.22

DRAFT

REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

District of the Chathams, NJ

Petty Cash, Student Activities and Scholarships

For the Month Ending: August 2021

CASH REPORT				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1) + (2) - (3)
PETTY CASH				
1 Milton Avenue	\$ -	\$ -	\$ -	\$ -
2 Southern Boulevard	0.00	0.00	0.00	0.00
3 Washington Avenue	0.00	0.00	0.00	0.00
4 Lafayette Avenue	0.00	0.00	0.00	0.00
5 Chatham Middle School	1,000.00	0.21	0.21	1,000.00
6 Chatham High School	879.25	0.19	23.58	855.86
7 Business Office	3,553.83	106.94	368.06	3,292.71
8 Buildings and Grounds	1,000.00	0.00	0.00	1,000.00
9				
Total Petty Cash	6,433.08	107.34	391.85	6,148.57
STUDENT ACTIVITIES				
1 Milton Avenue	1,323.64	0.28	0.00	1,323.92
2 Southern Boulevard	251.50	0.00	0.00	251.50
3 Washington Avenue	0.00	0.00	0.00	0.00
4 Lafayette Avenue	43,910.02	9.32	42.00	43,877.34
5 Chatham Middle School	76,148.37	45.42	53.75	76,140.04
6 Chatham High School	392,125.56	1,083.46	1,178.32	392,030.70
7 CHS Athletics	10,132.31	2.13	138.75	9,995.69
8 CHA Sports Officials	4,264.70	0.84	1,483.19	2,782.35
Total Student Activities	528,156.10	1,141.45	2,896.01	526,401.54
1 Scholarship	47,222.57	10.24	0.00	47,232.81
Total All Funds	\$ 581,800.94	\$ 1,259.03	\$ 3,287.86	\$ 579,782.92

Prepared and Submitted by:



Treasurer of School Monies

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxxxx1633	Date:	10/4/2021
Statement Date	August 31, 2021		
MAS Petty Cash			

1	Balance per Bank 08/31/21		\$ -
	Reconciling Items		
	Additions		
2		-	
3		-	
4	Total Additions	-	
	Deductions		
5			
6			
7	Total Deductions	0.00	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank 08/31/21	*	\$ -
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ -
	Reconciling Items		
	Additions		
11			
12			
13	Total Additions	-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		-
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ -
Page 3			

DRAFT

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxxx1751	Date:	10/4/2021
Statement Date	August 31, 2021		
SBA Petty Cash			

1	Balance per Bank 08/31/21		\$ -
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5			
6			
7	Total Deductions	-	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank 08/31/21	*	\$ -
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ -
	Reconciling Items		
	Additions		
11			
12			
13	Total Additions	-	
	Deductions		
14			
15		-	
16	Total Deductions	-	
17	Net Reconciling Items		-
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ -

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx1690	Date:	10/4/2021
Statement Date	August 31, 2021		
WAS Petty Cash			



1	Balance per Bank 08/31/21		\$	-
	Reconciling Items			
	Additions			
2				
3				
4	Total Additions	-		
	Deductions			
5				
6				
7	Total Deductions	-		
8	Net Reconciling Items			-
9	Adjusted Balance per Bank 08/31/21	*	\$	-

10	Balance per Board Secretary's Records as of : August 31, 2021		\$	-
----	--	--	----	---

	Reconciling Items			
	Additions			
11				
12				
13	Total Additions	-		
	Deductions			
14				
15				
16	Total Deductions	-		
17	Net Reconciling Items			-
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$	-

Bank Name	PNC/Investors	Prepared by:	JC
Account Number	xxxxxx8545/1609	Date:	10/4/2021
Statement Date	August 31, 2021		
LAS Petty Cash			

1	Balance per Bank 08/31/21		\$ -
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5	Outstanding Checks #		
6			
7	Total Deductions	-	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank 08/31/21	*	\$ -
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ -
	Reconciling Items		
	Additions		
11			
12	Other (Explain)		
13	Total Additions		
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		-
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ -

	Bank Name	Investors	Prepared by:	JC
	Account Number	xxxxxx1567	Date:	10/4/2021
	Statement Date	August 31, 2021		
	CMS Petty Cash			
1	Balance per Bank 08/31/21			\$ 1,000.00
	Reconciling Items			
	Additions			
	Interest Earned			
2				
3				
4	Total Additions		-	
	Deductions			
5				
6	Outstanding Checks	-		
7	Total Deductions		-	
8	Net Reconciling Items			-
9	Adjusted Balance per Bank 08/31/21		*	\$ 1,000.00
10	Balance per Board Secretary's Records as of : August 31, 2021		**	\$ 1,000.00
	Reconciling Items			
	Additions			
11				
12				
13			-	
	Deductions			
14				
15				
16	Total Deductions		-	
17	Net Reconciling Items			
18	Adjusted Board Secretary's Balance as of: August 31, 2021		*	\$ 1,000.00

DRAFT

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx1497	Date:	10/4/2021
Statement Date	August 31, 2021		
CHS Petty Cash			



1	Balance per Bank 08/31/21			\$ 879.25
	Reconciling Items			
	Additions			
2				
3				
4	Total Additions		-	
	Deductions			
5				
6	Outstanding Ck(s)	23.39		
7	Total Deductions		23.39	
8	Net Reconciling Items			(23.39)
9		0	*	\$ 855.86

10	Balance per Board Secretary's Records as of : August 31, 2021			\$ 855.86
----	--	--	--	-----------

	Reconciling Items			
	Additions			
11				
12				
13			-	
	Deductions			
14				
15				
16	Total Deductions		-	
17	Net Reconciling Items			
18	Adjusted Board Secretary's Balance as of: August 31, 2021		*	\$ 855.86

DRAFT

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Bank Name</td> <td>Investors</td> </tr> <tr> <td>Account Number</td> <td>xxxxxx1770</td> </tr> <tr> <td>Statement Date</td> <td>August 31, 2021</td> </tr> <tr> <td>Board Office Petty Cash</td> <td></td> </tr> </table>	Bank Name	Investors	Account Number	xxxxxx1770	Statement Date	August 31, 2021	Board Office Petty Cash		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Prepared by:</td> <td>JC</td> </tr> <tr> <td>Date:</td> <td>10/4/2021</td> </tr> </table>	Prepared by:	JC	Date:	10/4/2021	
Bank Name	Investors														
Account Number	xxxxxx1770														
Statement Date	August 31, 2021														
Board Office Petty Cash															
Prepared by:	JC														
Date:	10/4/2021														
1	Balance per Bank 08/31/21		\$ 3,359.57												
	Reconciling Items														
	Additions														
	Interest Earned														
2															
3															
4	Total Additions	-													
	Deductions														
5	CK#1649	10.88													
	CK#1656	55.98													
6															
7	Total Deductions	66.86													
8	Net Reconciling Items		(66.86)												
9	Adjusted Balance per Bank 08/31/21	*	\$ 3,292.71												
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 3,292.71												
	Reconciling Items														
	Additions														
11															
12															
13		-													
	Deductions														
14															
15															
16	Total Deductions	-													
17	Net Reconciling Items														
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ 3,292.71												
Page 3d															

DRAFT

Bank Name	investors	Prepared by:	JC
Account Number	xxxxxx1831	Date:	10/4/2021
Statement Date	August 31, 2021		
Maintenance Petty Cash			



1	Balance per Bank 08/31/21		\$ 1,000.00
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5	Outstanding Check(s)		
6			
7	Total Deductions	-	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank 08/31/21	*	\$ 1,000.00

10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 1,000.00
	Reconciling Items		
	Additions		
11			
12			
13		-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ 1,000.00

DRAFT

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx1652	Date:	10/4/2021
Statement Date	August 31, 2021		
MAS Student Activities			



1	Balance per Bank 08/31/21		\$	1,323.92
	Reconciling Items			
	Additions			
2				
3				
4	Total Additions			-
	Deductions			
5				
6				
7	Total Deductions			-
8	Net Reconciling Items			-
9	0	*	\$	1,323.92

10	Balance per Board Secretary's Records as of : August 31, 2021		\$	1,323.92
----	---	--	----	----------

	Reconciling Items			
	Additions			
11				
12				
13				-
	Deductions			
14				
15				
16	Total Deductions			-
17	Net Reconciling Items			
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$	1,323.92

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Bank Name</td> <td>Investors</td> </tr> <tr> <td>Account Number</td> <td>xxxxxx1765</td> </tr> <tr> <td>Balance per Bank 08/31/21</td> <td></td> </tr> <tr> <td>SBS Student Activities</td> <td></td> </tr> </table>	Bank Name	Investors	Account Number	xxxxxx1765	Balance per Bank 08/31/21		SBS Student Activities		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Prepared by:</td> <td>JC</td> </tr> <tr> <td>Date:</td> <td>10/4/2021</td> </tr> </table>	Prepared by:	JC	Date:	10/4/2021	
Bank Name	Investors														
Account Number	xxxxxx1765														
Balance per Bank 08/31/21															
SBS Student Activities															
Prepared by:	JC														
Date:	10/4/2021														
1	Balance per Bank 08/31/21		\$ 251.50												
	Reconciling Items														
	Additions														
	Interest Earned														
2															
3															
4	Total Additions	-													
	Deductions														
5															
6															
7	Total Deductions	-													
8	Net Reconciling Items		-												
9	Adjusted Balance per Bank 08/31/21	*	\$ 251.50												
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 251.50												
	Reconciling Items														
	Additions														
11															
12															
13		-													
	Deductions														
14															
15															
16	Total Deductions	-													
17	Net Reconciling Items		-												
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ 251.50												
Page 3d															

Bank Name	PNC/Investors	Prepared by:	JC
Account Number	xxxxxx8684/1727	Date:	10/4/2021
Statement Date	August 31, 2021		
WAS Student Activities			

1	Balance per Bank 08/31/21		\$	-
	Reconciling Items			
	Additions			
	Interest Earned			
2				
3				
4	Total Additions	-		
	Deductions			
5				
6				
7	Total Deductions	-		
8	Net Reconciling Items			-
9	Adjusted Balance per Bank 08/31/21	*	\$	-

10	Balance per Board Secretary's Records as of : August 31, 2021		\$	-
	Reconciling Items			
	Additions			
11				
12				
13		-		
	Deductions			
14				
15				
16	Total Deductions	-		
17	Net Reconciling Items			-
18	0	*	\$	-

DRAFT

Bank Name	PNC/Investors	Prepared by:	JC
Account Number	xxxxxx8641/1614	Date:	10/4/2021
Statement Date	August 31, 2021		
LAS Student Activities			

1	Balance per Bank 08/31/21		\$ 43,877.34
	Reconciling Items		
	Additions		
	Interest Earned		
2			
3			
4	Total Additions	-	
	Deductions		
5	Outstanding check(s)		
6			
7	Total Deductions	-	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank 08/31/21	*	\$ 43,877.34
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 43,877.34
	Reconciling Items		
	Additions		
11			
12			
13		-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		-
18	0	*	\$ 43,877.34

DRAFT

	Bank Name	Investors	Prepared by:	JC
	Account Number	xxxxxx1572	Date:	10/4/2021
	Statement Date	August 31, 2021		
	CMS Student Activities			
1	Balance per Bank 08/31/21			\$ 76,140.04
	Reconciling Items			
	Additions			
2				
3				
4	Total Additions		-	
	Deductions			
5	Outstanding Check(s) PY			
6				
7	Total Deductions		-	
8	Net Reconciling Items			-
9		0	*	\$ 76,140.04
10	Balance per Board Secretary's Records as of : August 31, 2021			\$ 76,140.04
	Reconciling Items			
	Additions			
11				
12				
13			-	
	Deductions			
14				
15				
16	Total Deductions		-	
17	Net Reconciling Items			
18	Adjusted Board Secretary's Balance as of: August 31, 2021		*	\$ 76,140.04
Page 3d				

DRAFT

Bank Name	PNC and Investors	Prepared by:	JC
Account Number	xxxxxx8705 and xxxxxx1510	Date:	10/4/2021
Balance per Bank 08/31/21			
CHS Student Activities			

1	Balance per Bank 08/31/21		\$ 393,741.04
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5	Outstanding Check(s) Previous Outstanding	1,710.34	
6			
7	Total Deductions	1,710.34	
8	Net Reconciling Items		(1,710.34)
9	Adjusted Balance per Bank 08/31/21	*	\$ 392,030.70
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 392,030.70
	Reconciling Items		
	Additions		
11			
12			
13		-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		
18		0	\$ 392,030.70

DRAFT

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx1529	Date:	10/4/2021
Statement Date	August 31, 2021		
CHS Athletics			

1	Balance per Bank 08/31/21		\$ 9,995.69
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5			
6			
7	Total Deductions	-	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank 08/31/21	*	\$ 9,995.69
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 9,995.69
	Reconciling Items		
	Additions		
11			
12			
13		-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		-
18	0	*	\$ 9,995.69

DRAFT

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx9254	Date:	10/4/2021
Statement Date	August 31, 2021		
CHS Sports Officials			

1	Balance per Bank 08/31/21		\$ 2,782.35
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5			
6			
7	Total Deductions	-	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank 08/31/21	*	\$ 2,782.35
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 2,782.35
	Reconciling Items		
	Additions		
11			
12			
13		-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		
18	0	*	\$ 2,782.35

DRAFT

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxx1459	Date:	10/4/2021
Statement Date	August 31, 2021		
Scholarship			

1	Balance per Bank 08/31/21		\$ 48,232.81
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5	Outstanding Check#(s)#1106	1,000.00	
6			
7	Total Deductions	1,000.00	
8	Net Reconciling Items		(1,000.00)
9	Adjusted Balance per Bank 08/31/21	*	\$ 47,232.81
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 47,232.81
	Reconciling Items		
	Additions		
11			
12			
13		-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		
18	0	*	\$ 47,232.81

REPORT OF THE TREASURER TO THE BOARD OF EDUCATION

District of the Chathams, NJ

All Funds

For the Month Ending: August 2021

DRAFT

CASH REPORT					
	FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1) + (2) - (3)
	GOVERNMENTAL FUNDS				
1	General Fund - Fund 10	10,889,697.54	5,954,228.51	2,996,506.82	13,847,419.23
2	Special Revenue Fund - Fund 20	106,804.67	4,072.83	68,814.69	42,062.81
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	686,264.38	0.00	0.00	686,264.38
5	Total Governmental Funds (Lines 1 thru 4)	11,682,766.59	5,958,301.34	3,065,321.51	14,575,746.42
6a	ENTERPRISE FUNDS				
6b	Food Service Fund - Fund 60 PNC Bank	19,963.20	15,082.78	24,101.02	10,944.96
6c					
6	Total Enterprise Funds Fund 60	19,963.20	15,082.78	24,101.02	10,944.96
	TRUST AND AGENCY FUNDS (Fund 9X)				
7	Payroll	-	654,843.26	654,843.26	0.00
8	Payroll Agency	80,611.44	436,118.03	463,755.34	52,974.13
9	Unemployment	427,154.96	20,200.10	0.00	447,355.06
10					
11	Total Trust & Agency Funds (Lines 7 thru 10)	507,766.40	1,111,161.39	1,118,598.60	500,329.19
12	Total All Funds (Lines 5, 6 and 11)	12,210,496.19	7,084,545.51	4,208,021.13	15,087,020.57

Prepared and Submitted by:



Treasurer of School Monies

REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION
District of the Chathams, NJ

Bank Account Balances

For the Month Ending: August 2021

CASH REPORT					
	FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1) + (2) - (3)
1	GOVERNMENTAL FUND ACCOUNTS				
2	Investors Bank - 0799	\$ 12,272,149.49	5,971,961.02	3,443,953.10	\$ 14,800,157.41
3					
4					
5					
6					
7					
8					
9					
10					
11					
12	TOTAL GOVERNMENTAL FUNDS	12,272,149.49	5,971,961.02	3,443,953.10	14,800,157.41
13					
14					
15					
16					
17	Investor's Bank- 1402 Food Service	71,776.80	13,886.65	74,081.27	11,582.18
18	Food Service Fund 60	71,776.80	13,886.65	74,081.27	11,582.18
19					
	TRUST AND AGENCY FUNDS (Fund 9X)				
21	Investors Bank - 1440 Unemployment	427,154.96	20,200.10	0.00	447,355.06
22					
23	Investors - 1341 Payroll	1,524.71	655,820.96	650,128.81	7,216.86
24	Investors Bank - 0836 Payroll Agency	70,749.65	436,142.70	457,543.45	49,348.90
25					
26					
27	Total Trust & Agency Funds (Lines 21 thru 25)	499,429.32	1,112,163.76	1,107,672.26	503,920.82
28	Total All Funds (Lines 12, 18 and 26)	\$ 12,843,355.61	\$ 7,098,011.43	\$ 4,625,706.63	\$ 15,315,660.41

Bank Name	TOTAL GOVERNMENTAL FUNDS	Prepared by:	JC
Account Number	ATTACHED	Date:	10/5/2021
Statement Date	August 31, 2021		
Fund (s)	All Governmental Funds		

1	Balance per Bank		\$ 14,800,157.41
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5			
6	Outstanding checks	232,410.99	
7	Total Deductions	232,410.99	
8	Net Reconciling Items		(232,410.99)
9	Adjusted Balance per Bank as of: August 31, 2021	*	\$ 14,567,746.42
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 14,575,746.42
	Reconciling Items		
	Additions		
11			
12			
13	Total Additions	-	
	Deductions		
14			
15	Due to Athletics	5,000.00	
	July Payflex to be recorded	3,000.00	
16	Total Deductions	8,000.00	
17	Net Reconciling Items		(8,000.00)
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ 14,567,746.42
	<p>* Line 9 MUST EQUAL line 18. ** If for a general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.</p>		
Page 3			

DRAFT

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx1341	Date:	10/5/2021
Statement Date	August 31, 2021		
Fund (s)	Payroll		

1	Balance per Bank			\$	7,216.86
	Reconciling Items				
	Additions				
2					
3					
4	Total Additions		-		
	Deductions				
5	Due to Agency	1,276.50			
6	Outstanding checks	5,940.36			
7	Total Deductions		7,216.86		
8	Net Reconciling Items				(7,216.86)
9	Adjusted Balance per Bank as of: August 31, 2021			*	\$ 0.00
10	Balance per Board Secretary's Records as of : August 31, 2021			**	\$ -
	Reconciling Items				
	Additions				
11					
12					
13	Total Additions		-		
	Deductions				
14					
15	Other (Explain)	-			
16	Total Deductions		-		
17	Net Reconciling Items				-
18	Adjusted Board Secretary's Balance as of: August 31, 2021			*	\$ -
					0.00

* Line 9 MUST EQUAL line 18.
** If for a general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx0836	Date:	10/5/2021
Statement Date	August 31, 2021		
Fund (s)	Payroll Agency		

1	Balance per Bank		\$ 49,348.90
	Reconciling Items		
	Additions		
2	Due from DCRP	450.16	
3	Due From Payroll	1,276.50	
4	Total Additions		-
			1,726.66
	Deductions		
5	Outstanding Checks	1,386.26	
6			
7	Total Deductions		1,386.26
8	Net Reconciling Items		340.40
9	Adjusted Balance per Bank as of: August 31, 2021	*	\$ 49,689.30
10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 52,974.13
	Reconciling Items		
	Additions		
11	Due from Athletics	1,276.50	
12			
13	Total Additions		1,276.50
	Deductions		
14			
15	Wageworks August 2021	4,561.33	
16	Total Deductions		4,561.33
17	Net Reconciling Items		(3,284.83)
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ 49,689.30
	* Line 9 MUST EQUAL line 18.		0.00
	** If for a general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.		
Page 3b			
Page 3b			

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxxxxxx1440	Date:	10/5/2021
Statement Date	August 31, 2021		
Unemployment			

1	Balance per Bank		\$ 447,355.06
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5	Outstanding Checks	-	
6			
7	Total Deductions	-	
8	Net Reconciling Items		-
9	Adjusted Balance per Bank as of: August 31, 2021	*	\$ 447,355.06

10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 447,355.06
----	--	----	---------------

	Reconciling Items		
	Additions		
11			
12	Other (Explain)		
13	Total Additions		
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		-
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ 447,355.06

* Line 9 MUST EQUAL line 18.
 ** If for a general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Bank Name	Investors	Prepared by:	JC
Account Number	xxxxxx1402	Date:	10/5/2021
Statement Date	August 31, 2021		
	Cafeteria		

1	Balance per Bank		\$ 11,582.18
	Reconciling Items		
	Additions		
2			
3			
4	Total Additions	-	
	Deductions		
5	Outstanding Checks	637.22	
6			
7	Total Deductions	637.22	
8	Net Reconciling Items		(637.22)
9	Adjusted Balance per Bank as of: August 31, 2021	*	\$ 10,944.96

10	Balance per Board Secretary's Records as of : August 31, 2021	**	\$ 10,944.96
	Reconciling Items		
	Additions		
11			
12			
13	Total Additions	-	
	Deductions		
14			
15			
16	Total Deductions	-	
17	Net Reconciling Items		
18	Adjusted Board Secretary's Balance as of: August 31, 2021	*	\$ 10,944.96

* Line 9 MUST EQUAL line 18. (0.00)
 ** If for a general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420 M / Page 1 of 3

8420 EMERGENCY AND CRISIS SITUATIONS (M)

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement comprehensive written plans, procedures, and mechanisms to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and support services for staff, students, and their families.

“School security drill” means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a bomb threat, non-fire evacuation, lockdown, or active shooter situation and that is similar in duration to a fire drill.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district’s plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district’s school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district’s safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420 M / Page 2 of 3

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crises, consistent with the school district's plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

Every Principal of a school of two or more rooms, or of a school of one room, when located above the first story of a building, shall have at least one fire drill and one school security drill each month within the school hours, including any summer months during which the school is open for instructional programs, and shall require all teachers of all schools, whether occupying buildings of one or more stories, to keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill. An actual fire or school security emergency that occurs at a school during the month and that includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of N.J.S.A. 18A:41-1.

Every school in the district shall conduct a school security drill within the first fifteen days of the beginning of the school year.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. A law enforcement officer shall be present at a minimum of one school security drill in each school year in order to make recommendations on any improvements or changes to school security drill procedures that the officer may deem advisable in accordance with N.J.S.A. 18A:41-1.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420 M / Page 3 of 3

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds in accordance with N.J.A.C. 6A:16-5.1.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1; 18A:41-2; 18A:41-6; 18A:41-7

N.J.A.C. 6A:16-5.1; 6A:27-11.2

Adopted: September 8, 2009

Revised: October 14, 2019

Revised: November 16, 2020

Revised:

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.03 M / Page 1 of 4

6115.03 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –

MANDATORY DISCLOSURES

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.113 – Mandatory disclosures requires a [non-Federal entity](#) or applicant (a New Jersey Board of Education) for a Federal award must disclose, in a timely manner, in writing to the [Federal awarding agency](#) or to the New Jersey Department of Education all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

If the Board of Education receives a Federal award including the terms and conditions outlined below as per 2 CFR §200 – Appendix XII – Award Term and Condition for [Recipient](#) Integrity and Performance Matters shall report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM). Failure to make required disclosures can result in any of the remedies described in 2 CFR [§200.338](#) - Remedies for noncompliance, including suspension or debarment. (See also 2 CFR §180, [31 USC 3321](#), and [41 USC 2313](#))

A. General Reporting Requirement

1. If the total value of all Board of Education currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the Superintendent or designee, on behalf of the Board of Education as the recipient during that period of time, must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system about civil, criminal, or administrative proceedings described in B. below.
2. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 USC 2313).

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.03 M / Page 2 of 4

3. As required by section 3010 of Public Law 111-212, all information posted in designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.
- B. Proceedings About Which the Board of Education Must Report
1. The Superintendent or designee must disclose to the [Federal awarding agency](#) or to the New Jersey Department of Education information required about each proceeding that:
 - a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
 - b. Reached its final disposition during the most recent five-year period; and
 - c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in E. below;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in E. below, that resulted in a finding of fault and liability and the payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - (a) It could have led to an outcome described in B.1.c.(1), (2), or (3) above of this award term and condition;
 - (b) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the school district's part; and

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.03 M / Page 3 of 4

- (c) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

C. Reporting Procedures

1. The Superintendent or designee shall enter in the SAM Entity Management area the information that the SAM requires about each proceeding described in B. above.
2. The Superintendent or designee does not need to submit the information a second time under assistance awards the Board of Education received if the Superintendent or designee already provided the information through the SAM because the Board of Education was required to do so under Federal procurement contracts the Board of Education was awarded.

D. Reporting Frequency

1. During any period of time when the Board of Education is subject to the requirement in A. above, the Superintendent or designee must report proceedings information through the SAM for the most recent five year period, either to report new information about any proceeding(s) the Board of Education has not reported previously or affirm that there is no new information to report.
2. If the Board of Education has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, the Board of Education must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions

1. For purposes of this Policy:
 - a. “Administrative proceeding” for the purposes of 2 CFR §200 - Appendix XII and this Policy means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability. This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.03 M / Page 4 of 4

- b. “Conviction” for the purposes of 2 CFR §200 - Appendix XII and this Policy, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes:
 - (1) Only the Federal share of the funding under any Federal award with a Board of Education cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

2 CFR §200.113

Adopted:

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.02 M / Page 1 of 4

6115.02 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –

MANDATORY DISCLOSURES

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.113 – Mandatory disclosures requires a [non-Federal entity](#) or applicant (a New Jersey Board of Education) for a Federal award must disclose, in a timely manner, in writing to the [Federal awarding agency](#) or to the New Jersey Department of Education all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

If the Board of Education receives a Federal award including the terms and conditions outlined below as per 2 CFR §200 – Appendix XII – Award Term and Condition for [Recipient](#) Integrity and Performance Matters shall report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM). Failure to make required disclosures can result in any of the remedies described in 2 CFR [§200.338](#) - Remedies for noncompliance, including suspension or debarment. (See also 2 CFR §180, [31 USC 3321](#), and [41 USC 2313](#))

A. General Reporting Requirement

1. If the total value of all Board of Education currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then the Superintendent or designee, on behalf of the Board of Education as the recipient during that period of time, must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system about civil, criminal, or administrative proceedings described in B. below.
2. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 USC 2313).
3. As required by section 3010 of Public Law 111-212, all information posted in designated integrity and performance system on or after April 15, 2011, except

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.02 M / Page 2 of 4

past performance reviews required for Federal procurement contracts, will be publicly available.

B. Proceedings About Which the Board of Education Must Report

1. The Superintendent or designee must disclose to the [Federal awarding agency](#) or to the New Jersey Department of Education information required about each proceeding that:
 - a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
 - b. Reached its final disposition during the most recent five-year period; and
 - c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in E. below;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in E. below, that resulted in a finding of fault and liability and the payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - (a) It could have led to an outcome described in B.1.c.(1), (2), or (3) above of this award term and condition;
 - (b) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the school district's part; and
 - (c) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.02 M / Page 3 of 4

C. Reporting Procedures

1. The Superintendent or designee shall enter in the SAM Entity Management area the information that the SAM requires about each proceeding described in B. above.
2. The Superintendent or designee does not need to submit the information a second time under assistance awards the Board of Education received if the Superintendent or designee already provided the information through the SAM because the Board of Education was required to do so under Federal procurement contracts the Board of Education was awarded.

D. Reporting Frequency

1. During any period of time when the Board of Education is subject to the requirement in A. above, the Superintendent or designee must report proceedings information through the SAM for the most recent five year period, either to report new information about any proceeding(s) the Board of Education has not reported previously or affirm that there is no new information to report.
2. If the Board of Education has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000, the Board of Education must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions

1. For purposes of this Policy:
 - a. “Administrative proceeding” for the purposes of 2 CFR §200 - Appendix XII and this Policy means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability. This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.02 M / Page 4 of 4

- b. “Conviction” for the purposes of 2 CFR §200 - Appendix XII and this Policy, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes:
 - (1) Only the Federal share of the funding under any Federal award with a Board of Education cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

2 CFR §200.113

Adopted:

Revised:

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.01 M / Page 1 of 2

6115.01 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS –

ALLOWABILITY OF COSTS

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.302(b)(7) requires written procedures for determining the allowability of costs in accordance with 2 CFR §200 – Cost Principles. Determining the allowability of costs shall be in accordance with the requirements outlined in 2 CFR §200.403 – Factors Affecting Allowability of Costs. The School Business Administrator/Board Secretary or designee shall be responsible for determining the allowability of costs are in accordance with the provisions of 2 CFR §200.403.

The following procedures shall be used to determine the allowability of costs in accordance with 2 CFR §200.403:

Except where otherwise authorized by statute, the School Business Administrator/Board Secretary or designee will ensure costs meet the following general criteria in order to be allowable under Federal awards:

1. Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles.
2. Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items.
3. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the [non-Federal entity](#).
4. Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
5. Be determined in accordance with Generally Accepted Accounting Principles (GAAP), except for [State](#) and [local governments](#), which includes school districts, as otherwise provided for in 2 CFR §200.403.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
FINANCES
6115.01 M / Page 2 of 2

6. Not be included as a cost or used to meet [cost sharing or matching](#) requirements of any other Federally-financed program in either the current or a prior period. (See also 2 CFR [§200.306](#) – [Cost Sharing or matching](#) 2. above).
7. Be adequately documented. (See also 2 CFR [§200.300](#) – Statutory and National [Policy](#) Requirements through 2 CFR [§200.309](#) – [Period of Performance](#)).

In the event the School Business Administrator/Board Secretary or designee is not sure if a cost is allowable under 2 CFR Subpart E - §200.403, the School Business Administrator/Board Secretary or designee will contact the New Jersey Department of Education or the United States Department of Education for assistance.

2 CFR §200.302(b)(7)

2 CFR §200.403

Adopted:

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8540 M / Page 1 of 3

8540 SCHOOL NUTRITION PROGRAMS

The Board of Education recognizes the importance of a child receiving a nutritious, well-balanced meal to promote sound eating habits, to foster good health and academic achievement, and to reinforce the nutrition education taught in the classroom. Therefore, the Board of Education may participate in the school nutrition programs of the New Jersey Department of Agriculture in accordance with the eligibility criteria of the program. These programs may include the National School Lunch Program, the School Breakfast Program, the After-School Snack Program, and the Special Milk Program.

If seventy percent or more of the students enrolled in a school in the district on or before the last school day before October 16 of the preceding school year are eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a “Breakfast After the Bell” program for that school in accordance with N.J.S.A. 18A:33-11.1 et seq. The district may request a waiver of the requirements of the “Breakfast After the Bell” program pursuant to N.J.S.A. 18A:33-12.

The Board of Education shall sign an Agreement with the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture for every school nutrition program operated within the school district. Any child nutrition program operated within the school district shall be operated in accordance with the provisions of the Agreement and all the requirements of the program.

Students may be eligible for free or reduced pricing in accordance with the requirements of the program operating in the school district. Prices charged to paying children shall be established by the Board of Education, but must be within the maximum prices established by the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Prices charged to adults shall be in accordance with the requirements of the program.

The Superintendent or designee shall annually notify parents of all children in the school district of the availability, eligibility requirements, and application procedures for free or reduced price meals or free milk in accordance with the notification requirements and procedures of the

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8540 M / Page 2 of 3

Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

The Superintendent will designate in the annual notification to parents, the person who will determine, in accordance with standards issued by the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture, a student's eligibility for free or reduced price meals or free milk depending on the programs operated in the school district.

A parent may request a household application and instructions from the Principal of their child's school. A household application must be completed before eligibility is determined. Where necessary, the Principal or designee shall assist the applicant in the preparation of the household application.

Applications shall be reviewed in a timely manner. An eligibility determination will be made, the family will be notified of its status, and the status will be implemented as soon as possible within ten operating days of the receipt of the completed application. Any student found eligible shall be offered free or reduced price meals or free milk immediately upon the establishment of his/her eligibility and shall continue to receive such meals during the pendency of any inquiry regarding his/her eligibility in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Carry-over of previous year's eligibility for students shall be in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

A denial of eligibility for free or reduced price meals or free milk shall be in writing and shall include the reasons for which eligibility was denied, notice of the parent's right to appeal the denial, the procedures for an appeal, and a statement reminding parents that they may reapply at any time during the school year. Appeal procedures shall include: a hearing, if requested by the parent, held with reasonable promptness and convenience of the parent before a hearing officer other than the school official who denied the application; the parent's opportunity to be represented by counsel; a decision rendered promptly and in writing; and an opportunity to appeal the decision of the hearing officer to the School Business Administrator/Board Secretary. The appeal hearing will be conducted in accordance with the provisions as outlined by the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

There shall be no overt identification of any child(ren) who may be eligible to receive free or reduced price school meals or free milk. The identity of students who receive free or reduced price meals will be protected. Eligible students shall not be required to work in consideration for receiving such meals or milk. Eligible children shall not be required to use a separate dining area, go through a separate serving line, enter the dining area through a separate entrance, or

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8540 M / Page 3 of 3

consume their meals or milk at a different time. A student's eligibility status will not be disclosed at any point in the process of providing free or reduced price meals or free milk in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

The School Business Administrator/Board Secretary or designee will verify applications of those eligible for free or reduced price meals in accordance with the requirements of the, Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

The Board of Education will comply with all the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture Local Education Agency (LEA) Agreement and all requirements outlined in the School Nutrition Electronic Application Reimbursement System (SNEARS).

7 C.F.R. 210.1 et seq.

N.J.S.A. 18A:33-5; 18A:33-11.1 et seq.; 18A:58-7.2

N.J.A.C. 2:36

Adopted: November 16, 2015

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420.1/ Page 1 of 5

R 8420.1 FIRE AND FIRE DRILLS

A. Fire Drills

1. The Principal of each school building will conduct at least one fire drill each month within school hours, including any summer months during which the school is open for instructional programs. The Principal shall require all teachers to keep all doors and exits of their respective rooms and buildings unlocked during school hours. Where school buildings have been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill.

Attempts should be made to conduct drills in various weather conditions and at various times of the school day. Fire drills should be unannounced to school staff and students. The Principal shall inform local firefighting officials whenever a fire alarm is for drill purposes.

An actual fire that occurs at a school building during the month and includes activities which are the equivalent of a drill shall be considered a drill for the purposes of meeting the requirements of this Regulation and N.J.S.A. 18A:41-1.

2. The fire alarm shall be by a building-wide audible signal. Alarm signals should be tested regularly.
3. When the fire alarm rings, each staff member supervising students will:

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420.1/ Page 2 of 5

- a. Direct students to form into a single file line and proceed along the evacuation route to the nearest exit designated for evacuation;
 - b. Close the windows of the room and turn off all lights and audio-visual equipment;
 - c. Take the class register or roll book;
 - d. Ascertain that all students have left the room and that any student who may have left the classroom prior to the fire drill is located and escorted from the building;
 - e. Close all doors to the room when the room is empty and keep all doors and exits of their respective rooms and buildings unlocked;
 - f. Ensure their assigned students have left the school along the route prescribed in the school evacuation plan. In the event a school building has been provided with fire escapes, they shall be used by a part or all of the students performing every fire drill;
 - g. Direct students to a location not less than a distance twice the height of the building walls and keep the students in a single file line facing the building;
 - h. Take attendance to determine all students who reported to class have been evacuated from the building and report immediately to the Principal any student who is unaccounted for; and
 - i. When the recall signal is given, conduct students back to the classroom.
4. Evacuation of the school in a fire drill must be conducted quickly and quietly and in an orderly fashion. Students must be silent, refrain from

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420.1/ Page 3 of 5

talking and running, and remain in closed, single file lines. Any student or staff member whose behavior disrupts the conduct of the fire drill shall be reported to the Principal and will be subject to discipline.

5. All persons in the school must leave the building during a fire drill, including all aides, visitors, volunteer workers, and all office, cafeteria, custodial, and maintenance employees, except those employees who have been assigned specific duties to be performed in the school building during a fire drill.
6. Physical education classes in progress outside the building should stop the game activity and line up in place or in their regularly assigned drill position.
7. Students will be instructed not to gather belongings to take outside on the fire drill. In inclement or cold weather, students may pick up their coats and put them on as they exit the building, provided no time is lost in that activity.
8. The office employee responsible for keeping the central attendance register, or a designated substitute, must carry the register out of the building during the drill.
9. Each Principal shall report monthly to the Superintendent on the conduct of fire drills. Their report will include the date, weather conditions, and time to evacuate for each drill conducted, as well as any comments that could assist in improving the conduct of future drills.
10. Every fire drill will be conducted with seriousness and with the assumption that prompt evacuation is actually required for the safety and survival of persons in the school.
11. Principals are encouraged to change the circumstances of fire drills so that staff members and students are subjected to various conditions and learn

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420.1/ Page 4 of 5

to respond to them quickly, constructively, and safely. Any such variations should take into account the ages and abilities of children.

- a. One or more exits may be designated as “blocked” so that students are required to use alternative evacuation routes.
- b. A fire drill may be designated as a “smoke drill” so that students learn to avoid the hazards of smoke by walking in a low or crouching position (not a crawling position).

B. Fire

1. A school staff member or any building occupant who detects a fire in a school building or on school grounds shall immediately report the fire by calling 911 and/or by activating a fire alarm pull station in accordance with law.
2. The school staff member or building occupant shall also report the fire to the school Principal, if possible.
3. In the event of a fire in a school building, the school Principal shall immediately sound the fire alarm, in the event the fire alarm had not been previously activated, for the evacuation of all students, staff members, visitors, and volunteers.
4. Evacuation shall be conducted in accordance with the fire drill procedures established in A. above, except that no employee may remain in the building to perform specific duties.
5. As a precaution, the Principal or designee will maintain a record of disabled students who may require special attention in the event of fire or

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
OPERATIONS
8420.1/ Page 5 of 5

other evacuation. Fire fighters will be promptly informed of the location and special circumstances of each such student.

6. As soon as practicable after the incident, the Principal shall submit a report to the Superintendent on the appropriate form.
7. The school district shall immediately notify the appropriate local fire department of any fire which occurs in a school building or on school property in accordance with N.J.S.A. 18A:41-5.

C. Fire and Smoke Doors

Every Principal and custodian/janitor in each school building in the district which has a furnace room, hallway, or stair-tower fire or smoke doors shall keep them closed during the time the school building is occupied by teachers and students pursuant to N.J.S.A. 18A:41-2.

Adopted: October 18, 2010

Revised:

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY
7432 / Page 1 of 6

R 7432 EYE PROTECTION

A. Eye Protection - N.J.A.C. 6A:26-12.5(a)

The Board of Education requires each student, staff member, and school visitor, including individuals present for evening adult-school programs, to wear appropriate eye protective devices while participating in educational activities and programs as defined in N.J.A.C. 6A:7-1.3 in accordance with N.J.S.A. 18A:40-12.1 and N.J.A.C. 6A:26-12.5.

B. Eye Protection Devices - N.J.A.C. 6A:26-12.5(e)

The following types of eye protective devices shall be used to fit the designated activities or processes

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY
7432 / Page 2 of 6

Potential Eye Hazard	Protective Devices
Caustic or explosive	Goggle, flexible fitting materials, hooded ventilation; add plastic window face shield for severe exposure
Dust producing operations	Goggle, flexible fitting, hooded ventilation
Electric arc welding	Welding helmet in combination with spectacles with eye cup or semi- or flat-fold side shields
Oxy-acetylene welding	Welding goggle, eye cup type with tinted lenses; welding goggle, coverspec type with tinted lenses or tinted plate lens

C. Eye Protective Policy and Program – N.J.A.C. 6A:26-12.5(f)

1. The Board of Education establishes and implements Policy and Regulation 7432 to assure:

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY
7432 / Page 3 of 6

- a. No staff member, student, or visitor shall be subjected to any hazardous environmental condition without appropriate eye protection;
- b. The detection of eye hazardous conditions shall be continuous;
- c. Eye protection devices shall be inspected regularly and adequately maintained;
- d. Shared eye protective devices shall be disinfected between uses by a method prescribed by the local school medical inspector;
- e. All eye protective devices shall meet or exceed the appropriate specifications for the various types of devices and suppliers of eye protective devices shall certify, in writing, that the devices meet or exceed said specifications;
- f. Specific policy and procedures shall be established to deal with individuals who refuse to abide by established eye-safety practices and procedures;
 - (1) A student who refuses or persistently neglects to wear an eye protective device when required to do so or fails to observe established eye safety practices shall be dismissed from the day's class by his/her teacher. Any such dismissal from class will be considered to be an absence, in accordance with Board policy on student attendance, and an accumulation of such absences may result in loss of course credit;

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY
7432 / Page 4 of 6

- (2) A staff member who refuses or persistently neglects to wear an eye protective device when required to do so or fails to observe established eye safety practices may be disciplined for insubordination for failing to obey the rules established by this Board. The proper implementation of eye protection practices shall be a criterion in the evaluation of every staff member required to observe such practices; and
 - (3) A visitor to the schools who refuses or persistently neglects to wear an eye protective device when required to do so or fails to observe established eye safety practices may be requested to leave the school premises;
- g. The use of contact lenses shall be restricted in learning environments that entail exposure to chemical fumes, vapors, or splashes, intense heat, molten metals, or highly particulate atmospheres. When permitted, contact lenses shall be worn only in conjunction with appropriate eye protective devices, and the lens wearer shall be identified for appropriate emergency care in eye hazardous learning environments;
 - (1) Staff members in these learning environments shall identify the students in his/her class who wear contact lenses. A list of such students shall be kept by the staff member in order that appropriate emergency eye care may be given; the list shall be destroyed at the end of the course of study;
- h. All spectacle-type eye protective devices shall have side shields of the eye-cup, semi- or flat-fold type; and
 - i. Students, staff members, or visitors wearing personal corrective eyewear shall be required to wear cover goggles or similar devices unless a competent authority can certify

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY
7432 / Page 5 of 6

the personal eyewear meets or exceeds standards identified in N.J.A.C. 6A:26-12.5(b).

D. Eye Wash Fountains - N.J.A.C. 6A:26-12.5(d)

1. Emergency eye wash fountains, or similar devices capable of a minimum fifteen minutes continuous flow of eye-wash solution, shall be provided in classrooms, shops, laboratories, or other areas where students or instructors are exposed to caustic materials that can cause damage to the eyes in accordance with N.J.A.C. 6A:26-12.5(d).
2. Eye wash fountains shall be routinely checked by the responsible staff member and any fountain that does not operate properly shall be promptly reported to the Principal.

E. Inspection

The Principal shall annually inspect the school premises for the existence of conditions potentially hazardous to the eyes, for the placement of signs requiring appropriate eye protective devices, and for an adequate supply of appropriate eye protective devices in satisfactory condition. Conditions potentially hazardous to the eyes include, in addition to the activities listed in paragraph A.1. above, the likelihood of flying objects and spilled liquids and the presence of protruding and sharp objects.

F. Training and Supplies - N.J.A.C. 6A:26-12.5(g)

The school district shall provide annual training and appropriate supplies and equipment to all school personnel responsible for implementing the eye safety

REGULATION

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY
7432 / Page 6 of 6

policies and program. The training shall include all aspects of eye protection as defined in Policy and Regulation 7432 and in accordance with N.J.A.C. 6A:26-12.5(g).

Adopted: June 25, 2018

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY

7432 P/Page 2 of 5

7432 EYE PROTECTION

The Board of Education requires each student, staff member, and school visitor, including individuals present for evening adult-school programs, to wear appropriate eye protective devices while participating in educational activities and programs as defined in N.J.A.C. 6A:7-1.3. Appropriate eye protective devices must be worn by anyone engaged in a process or activity where exposure to which might have a tendency to cause damage to the eyes pursuant to N.J.A.C. 6A:26-12.5(a) and N.J.S.A. 18A:40-12.1.

The term “appropriate eye protective device” shall include plain or prescription lenses provided the lenses and other portions of the device meet or exceed the prescribed specifications for the device. Specifications for appropriate eye protection for various activities shall meet or exceed standards described in the American National Standard Practice for Occupational and Educational Eye and Face Protection, ANSI Z87.1-1989; American National Standard Practice for the Safe Use of Lasers, ANSI Z136.1-1986, and eye protective procedures recommended by the manufacturer of the laser device.

The Superintendent or designee shall be responsible for the continual monitoring of the school program, including, but not limited to, all vocational education, industrial arts education, science education, technology education and arts education, for conditions under which students, staff members, or visitors are exposed to a process or activity that might have a tendency to cause damage to the eyes.

The appropriate eye protective device shall be supplied by the Board, except that the student, staff member, or visitor, including individuals present for evening adult-school programs, may wear personal eye wear that is appropriate to the activity and certified, in writing, by a licensed optician or other qualified licensed eye professional to meet or exceed those standards. District-owned appropriate eye protective devices shall be inspected regularly by the appropriate staff member, and defective or poorly fitting

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROPERTY

7432 P/Page 2 of 5

devices shall be returned to the Principal for repair or discard. Any shared appropriate eye protective devices shall be disinfected between uses by the method prescribed by the school medical inspector.

Each classroom, shop, laboratory, and other area of the school in which students or staff members are exposed to caustic materials that can cause damage to the eyes shall be equipped with an emergency eye wash fountain in accordance with standards established by the New Jersey Department of Education.

The Building Principal or designee shall ensure that each area in the school identified as housing an activity hazardous to the eyes shall be posted with conspicuous signs that warn participants that an appropriate eye protective device must be worn during the activity. Staff members of such activities are responsible for instructing students in appropriate eye safety practices and for serving as exemplary models in the implementation of such practices.

The Board authorizes each staff member responsible for an activity or process hazardous to the eyes to compile and maintain, for the duration of the course of study, a list of students in the course who wear contact lenses.

The school district shall provide annual training and appropriate supplies and equipment to all school personnel responsible for implementing the eye-safety policies and program. The training shall cover all aspects of eye protection in schools as described in N.J.A.C. 6A:26-12.5(a) through (f).

N.J.S.A. 18A:40-12.1; 18A:40-12.2

N.J.A.C. 6A:7-1.3

N.J.A.C. 6A:26-12.5

Adopted:

POLICY

SCHOOL DISTRICT OF THE CHATHAMS

Students

5116 P/Page 2 of 5

5116 EDUCATION OF HOMELESS CHILDREN

The Board of Education will admit and enroll homeless children in accordance with Federal and State laws and New Jersey Administrative Code. The Board of Education adopts this Policy to be in compliance with law and administrative code to ensure the enrollment of homeless children in school and to respond to appeals made by parents or other parties related to the enrollment of homeless children.

The Board of Education shall determine that a child is homeless when he or she resides in a publicly or privately operated shelter designed to provide temporary living accommodations, including: hotels or motels; congregate shelters, including domestic violence and runaway shelters; transitional housing; and homes for adolescent mothers. A child is also determined homeless when he or she resides in a public or private place not designated for or ordinarily used as a regular sleeping accommodation, including: cars or other vehicles including mobile homes; tents or other temporary shelters; parks; abandoned buildings; bus or train stations; temporary shelters provided to migrant workers and their children on farm sites; and the residence of relatives or friends where the homeless child resides out of necessity because his or her family lacks a regular or permanent residence of its own. A child is also determined homeless when he or she resides in substandard housing.

The school district of residence for a homeless child is responsible for the education of the child and shall assume all responsibilities as required in N.J.A.C. 6A:17-2.3. The school district of residence for a homeless child means the school district in which the parent of a homeless child resided prior to becoming homeless.

The school district liaison designated by the Superintendent of Schools for the education of homeless children is the Assistant Superintendent of Support Services. The liaison will facilitate

POLICY

SCHOOL DISTRICT OF THE CHATHAMS

Students

5116 P/Page 2 of 5

communication and cooperation between the school district of residence and the school district where the homeless child resides and shall assume all responsibilities as outlined in N.J.A.C. 6A:17-2.4(a).

When a homeless child resides in a school district, the school district liaison shall notify the liaison of the school district of residence within twenty-four hours of receiving notification from the parent, the Department of Human Services or the Department of Children and Families, a shelter director, an involved agency, or a case manager. Upon notification of the need for enrollment of a homeless child, the liaison in the school district of residence shall coordinate enrollment procedures immediately based upon the best interest of the child pursuant to N.J.A.C. 6A:17-2.5(b).

The Superintendent of the school district of residence or designee shall decide in which school district the homeless child shall be enrolled in accordance with the provisions of N.J.A.C. 6A:17-2.5.

Unless parental rights have been terminated by a court of competent jurisdiction, the parent retains all rights under N.J.A.C. 6A:17-2.1 et seq.

When a dispute occurs regarding the determination of homelessness or the determination of the school district of enrollment made by the school district of residence, the Superintendent(s) or the designee(s) of the involved district(s) or the child's parent(s) shall immediately notify the Executive County Superintendent of Schools, who, in consultation with the Department of Education's McKinney-Vento Homeless Education Coordinator or designee, shall immediately decide the child's status. If a dispute remains between the parent and the involved school district(s) following the Executive County Superintendent's determination, the parent or the involved district Board(s) of Education may appeal to the Commissioner of Education for determination pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

When a school district designated as the school district of residence disputes its designation as the school district of residence, or where no designation can be agreed upon by the involved

POLICY

SCHOOL DISTRICT OF THE CHATHAMS

Students

5116 P/Page 2 of 5

school districts, the Superintendent(s) or designee(s) of the involved school districts shall immediately notify the Executive County Superintendent of Schools, who shall immediately make a determination, if possible, but no later than within forty-eight hours.

If the dispute regarding determination of district of residence does not involve the determination of homelessness and/or district enrollment, the school district disputing the Executive County Superintendent's determination may appeal to the Department of Education pursuant to N.J.A.C. 6A:23A-19.2(d), (e), and (f) and request a determination from the Division of Administration and Finance. If an appeal of a determination of district of residence also includes an appeal of the determination of homelessness and/or school district of enrollment, the appeal shall be submitted to the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

Any dispute or appeal shall not delay the homeless child's immediate enrollment or continued enrollment in the school district. The homeless child shall be enrolled in the school district in which enrollment or continued enrollment is sought by the parent, pending resolution of the dispute or appeal. Disputes and appeals involving the services provided to a homeless child with a disability shall be made pursuant to N.J.A.C. 6A:14.

Financial responsibility, including the payment of tuition for the homeless child, will be in accordance with N.J.A.C. 6A:17-2.8. The school district of residence shall list the child on its annual Application for State School Aid (ASSA) pursuant to N.J.S.A. 18A:7F-33 until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. At that time, the school district of residence shall no longer list the student on its ASSA. The State shall assume fiscal responsibility for the tuition of the child pursuant to N.J.S.A. 18A:7B-12.1 and shall pay the tuition to the school district in which the child is currently enrolled until the parent establishes a permanent residence or is deemed domiciled in another jurisdiction pursuant to N.J.S.A. 18A:38-1.d. under the circumstances outlined in N.J.A.C. 6A:17-2.8(c).

On or before December 31 of each year, the district shall report to the Office of Homelessness Prevention in the Department of Community Affairs an accounting of each instance in which the

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
Students
5116 P/Page 2 of 5

district is made aware that a student enrolled in the district because the student's parent moved to the district as a result of being homeless.

N.J.S.A. 18A:7B-12; 18A:7B-12.1; 18A:38-1

N.J.A.C. 6A:17-2.1 et seq.

Adopted: November 5, 2007

Revised:

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS
2467 P/Page 2 of 5

2467 SURROGATE PARENTS AND RESOURCE FAMILY

Federal and State laws require the Board to ensure the rights of a student are protected through the provision of an individual to act as surrogate for the parent and assume all parental rights under N.J.A.C. 6A:14 when:

1. The parent cannot be identified;
2. The parent cannot be located after reasonable efforts;
3. An agency of the State of New Jersey has guardianship of the student or the student is determined a ward of the State and, if the student is placed with a resource family parent, the resource family parent declines to serve as the student's parent; or
4. The student is an unaccompanied youth as that term is defined in section 725(6) of the McKinney-Vento Homeless Assistance Act (42 USC §11434.(a)6) and N.J.A.C. 6A:17-1.2

Qualifications and Selection

The district shall make reasonable efforts to appoint a surrogate parent within thirty days of the ~~it's~~ determination that a surrogate parent is needed for a student. If the district fails to appoint a surrogate parent for a ward of the State, a judge may appoint a surrogate parent if the judge determines a surrogate parent is necessary for such student.

The district shall establish a method for selecting and training surrogate parents.

The person serving as a surrogate parent shall:

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS
2467 P/Page 2 of 5

1. Have no interest that conflicts with the interest of the student they represents;
2. Possess knowledge and skills that ensure adequate representation of the student;
3. Not be replaced without cause;
4. Be at least eighteen years of age; and
5. Complete a criminal history review pursuant to N.J.S.A. 18A:6-.1 if the person serving as the surrogate parent is compensated.

The person(s) serving as a surrogate parent may not be an employee of the New Jersey Department of Education, this district, or a public or nonpublic agency that is involved in the education or care of the child.

The Assistant Superintendent for Student Support Services shall serve as Surrogate Parent Coordinator and will:

- determine whether there is a need for a surrogate parent for a student;
- contact any State agency that is involved with the student to determine whether the State has a surrogate parent appointed for the student;
- and make reasonable efforts to appoint a surrogate parent for the student within thirty days of determining that there is a need for a surrogate parent for the student.

When a student (who is or may be a student with a disability) is in the care of a resource family parent, and the resource family parent is not the parent of the student, the district where the resource family parent resides shall contact the student's case manager at the Division of Child Protection and Permanency (DCP&P) in the Department of Children and Families to determine whether the parent retains the right to make educational decisions and determine the whereabouts of the parent.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS
2467 P/Page 2 of 5

If the parent retains the right to make educational decisions and the parent's whereabouts are known to the school district, the Superintendent or designee shall obtain all required consent from, and provide written notices to, the parent.

If the district cannot ascertain the whereabouts of the parent, the resource family parent shall serve as the parent unless that person is unwilling to do so. If there is no resource family parent, or if the resource family parent is unwilling to serve as the student's parent, the Surrogate Parent Coordinator shall consult with the student's case manager at DCP&P to assist in identifying an individual to serve as a surrogate parent, appointing a surrogate parent, and obtaining all required consent from, and providing written notices to, the surrogate parent.

Training

N.J.A.C 6A:14-2.2(d) requires the district train surrogate parents so they have the knowledge and skills that ensure adequate representation of the student. The Surrogate Parent Coordinator shall coordinate the training for surrogate parents. The training may include, but not be limited to:

1. Providing the surrogate parent a copy of:
 - a. Parental Rights in Special Education booklet;
 - b. N.J.A.C. 6A:14;
 - c. The Special Education Process;
 - d. Administrative Code Training Materials from the Department of Education website; and
 - e. Other relevant materials.
2. Providing the surrogate parent an opportunity to meet with the Surrogate Parent Coordinator to discuss the rights of the surrogate parent and the

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS

2467 P/Page 2 of 5

applicable statutes, administrative codes, and Federal laws. The Surrogate Parent Coordinator shall provide the surrogate parent the opportunity to review and to become familiar with the State and Federal requirements for assessment, individualized educational program development, and parental rights with respect to the referral and placement process, including their rights with respect to seeking a due process hearing if they disagree with the local procedure or decisions;

3. Providing the surrogate parent adequate time to become familiar with the student and the nature of the student's disability through a review of the student's record;
4. Providing the surrogate parent an opportunity to confer with the student's case manager to discuss the student; and
5. Other information and resources to provide the surrogate parent the knowledge and skills to ensure adequate representation of the student.

Rights of the Surrogate Parent

A surrogate parent appointed in accordance with N.J.A.C. 6A:14-2.2 shall assume all parental rights under N.J.A.C. 6A:14.

N.J.A.C. 6A:14-2.2

Adopted: March 30, 2009

Revised: March 26, 2008

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS

2467 P/Page 2 of 5

Revised:

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS
2422 P/Page 2 of 5

2422 COMPREHENSIVE HEALTH AND PHYSICAL EDUCATION

The Board of Education requires all students to participate in a comprehensive, sequential, health and physical education program aligned with the New Jersey Student Learning Standards (NJSLS) that emphasizes the natural interdisciplinary connection between wellness and health and physical education. The primary focus of the NJSLS is the development of knowledge and skills that influence healthy behaviors within the context of self, family, school, and the local and global community.

The curriculum requirements listed below address the need for students to gain knowledge and skill in caring for themselves, interacting effectively with others, and analyzing the impact of choices and consequences. The primary focus of the curriculum listed below is to help students develop concepts and skills that promote and influence healthy behaviors.

The NJSLS incorporate New Jersey statutes related to health and well-being of students in New Jersey schools. The following statutes incorporated into the NJSLS include, but are not limited to, the following requirements:

1. Accident and Fire Prevention (N.J.S.A. 18A:6-2) requires regular courses of instruction in accident and fire prevention.
2. Breast Self-Examination (N.J.S.A. 18A:35-5.4) requires offering instruction on breast self-examination for students in grades seven through twelve.
3. Bullying Prevention Programs (N.J.S.A. 18A:37-17) requires the establishment of bullying prevention programs.
4. Cancer Awareness (N.J.S.A. 18A:40-33) requires the development of a school program on cancer awareness by the Commissioner of Education.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS

2422 P/Page 2 of 5

5. Dating Violence Education (N.J.S.A. 18A:35-4.23a) requires instruction regarding dating violence in grades seven through twelve.
6. Domestic Violence Education (N.J.S.A. 18A:35-4.23) allows instruction on problems related to domestic violence and child abuse.
7. Gang Violence Prevention (N.J.S.A. 18A:35-4.26) requires instruction in gang violence prevention for elementary school students.
8. Health, Safety, and Physical Education (N.J.S.A. 18A:35-5) requires that all students in grades one through twelve participate in at least two and one-half hours of health, safety, and physical education each school week.
9. Drugs, Alcohol, Tobacco, Controlled Dangerous Substances, and Anabolic Steroids (N.J.S.A. 18A:40A-1) requires instructional programs on drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances and the development of curriculum guidelines for each grade Kindergarten through twelve.
10. Lyme Disease Prevention (N.J.S.A. 18A:35-5.1 through 5.3) requires the development of Lyme Disease curriculum guidelines and training to all teaching staff members who instruct students with Lyme Disease.
11. Organ Donation (N.J.S.A. 18A:7F-4.3) requires information relative to organ donation to be given to students in grades nine through twelve.
12. Sexual Assault Prevention (N.J.S.A. 18A:35-4.3) requires the development of a sexual assault prevention education program by the Commissioner of Education for utilization by school districts.
13. Stress Abstinence (N.J.S.A. 18A:35-4.19 through N.J.S.A. 18A:35-4.22), also known as the “AIDS Prevention Act of 1999,” requires sex education programs to stress abstinence.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS
2422 P/Page 2 of 5

14. Suicide Prevention (N.J.S.A. 18A:6-111 through 113) requires instruction in suicide prevention in public schools.
15. Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) (N.J.S.A. 18A:35-4.28 and 18A:35-4.29) requires public high schools and charter schools to provide instruction in cardiopulmonary resuscitation and the use of an automated external defibrillator to each student prior to graduation.
16. Sexually Explicit Images through Electronic Means (N.J.S.A. 18A:35-4.32 and 4.33) requires instruction, once during middle school, on the social, emotional, and legal consequences of distributing and soliciting sexually explicit images through electronic means.
17. History of Disabled and LGBT Persons (N.J.S.A. 18A:35-4.35 and 4.36) requires instruction on the political, economic, and social contributions of persons with disabilities and lesbian, gay, bisexual, and transgender people for middle and high school students.
18. Financial Literacy (N.J.S.A. 18A:35-4.34) requires instruction with basic financial literacy necessary for sound financial decision-making in each of the grades six through eight.
19. Sexual Abuse and Assault Awareness and Prevention Education (N.J.S.A. 18A:35-4.5a) requires age-appropriate sexual abuse and assault awareness and prevention education in grades preschool through twelve.
20. Curriculum to Include Instruction on Diversity and Inclusion (N.J.S.A. 18A:35-4.36a) requires instruction on diversity and inclusion in an appropriate place in the curriculum for students in grades Kindergarten through twelve.

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS

2422 P/Page 2 of 5

21. Incorporation of Age-Appropriate Instruction Relative to Consent for Physical Contact and Sexual Activity (N.J.S.A. 18A:35-4.38) requires age-appropriate instruction in grades six through twelve on the law and meaning of consent for physical contact and sexual activity.
22. Health Curriculum to Include Instruction on Mental Health (N.J.S.A. 18A:35-4.39) requires health education programs to include instruction on mental health and the relation of physical and mental health for students in grades Kindergarten through twelve.
23. Information About “New Jersey Safe Haven Infant Protection Act” Included in Public School Curriculum (N.J.S.A. 18A:35-4.40) information on the provisions of the “New Jersey Safe Haven Infant Protection Act” shall be included in curriculum for public school students in grades nine through twelve.
24. Infusion of African American Accomplishments into School Curricula (N.J.S.A. 18A:35-4.43) requires in the curriculum for all elementary and secondary students instruction that infuses into all courses on the United States the centuries of accomplishments by African Americans in the building and development of America.
25. Other Statutory or Administrative Codes. The Board will incorporate into its health and physical education curriculum any other requirements of the NJSLS in Comprehensive Health and Physical Education.

In accordance with the provisions of N.J.S.A. 18A:35-4.7, any student whose parent presents to the Principal a signed statement that any part of the instruction in health, family life education, or sex education is in conflict with his/her conscience or sincerely held moral or religious beliefs

POLICY

SCHOOL DISTRICT
OF THE CHATHAMS
PROGRAMS
2422 P/Page 2 of 5

shall be excused from that portion of the course where such instruction is being given and no penalties as to credit or graduation shall result.

The Board of Education must provide two and one-half hours of health, safety, and physical education courses in each school week, or proportionately less when holidays fall within the week. Recess period(s) shall not be used to meet the requirements of N.J.S.A. 18A:35-5, 7, and 8.

In accordance with N.J.S.A. 18A:35-4.31, the Board of Education shall provide a daily recess period of at least twenty minutes for students in grades Kindergarten through five. A recess period is not required on a school day in which the day is substantially shortened due to a delayed opening or early dismissal. The recess period shall be outdoors, if feasible. A student shall not be denied recess for any reason, except as a consequence of a violation of the school district's Code of Student Conduct, including a harassment, intimidation, or bullying (HIB) investigation pursuant to N.J.S.A. 18A:37-13 et seq. Students may not be denied recess more than twice per week for a violation of the Code of Student Conduct or HIB investigation and these students shall be provided restorative justice activities during the recess period.

Restorative justice activities are defined as activities designed to improve the socioemotional and behavioral responses of students through the use of more appropriate and less punitive interventions thereby establishing a more supportive and inclusive school culture. The student's recess period should be scheduled in a manner that does not interfere with the implementation of a student's Individualized Education Program (IEP). School staff may deny recess for a student on the advice of a medical professional, school nurse, or the provisions of a student's IEP and/or 504 Plan.

A copy of the NJSLS for Comprehensive Health and Physical Education and all related curriculum/course guides and instructional material shall be available for public inspection in each school.

Adopted: October 12, 2020

Revised: